



EXHIBITOR AGREEMENT

FIA appreciates your interest in participating as an Exhibitor at the International Futures Industry Conference - Boca 2024. Please carefully review the Exhibitor Agreement below as well as the Exhibitor General Terms and Conditions. Compliance with all such provisions and terms is required and will help to ensure the success of the event. Thank you for your cooperation.

EXHIBITOR BENEFITS

Exhibit Space and Furnishings. FIA agrees to make available the following:

- One (1) '8 x 10' Shell Scheme (or Larger Size as Contracted)
- One (1) Booth Stand Backwall graphic (exhibitor to provide artwork)
- One (1) Logo-Branded Lockable Counter/Storage Space (exhibitor to provide artwork)
- Three (3) Spotlights
- One (1) Low Table
- Four (4) Upholstered Chairs
- One (1) Monitor and Standing Stand
- One (1) 500-watt (110 volt) electrical drop
- One (1) wastebasket
- Two (2) days of cleaning (nightly vacuuming and trash pick-up)
- Booth Carpet
- Two (2) complimentary Full Conference Registrations passes per booth (these complimentary registrations include seminars, all networking events and food functions)
- **Exhibit Area Cocktail Hour** - A networking event, open to all attendees, designed to help exhibitors meet and greet Boca delegates

Although FIA makes its best effort to assign booth space based on exhibitors' preferences, booth assignments are subject to availability and venue constraints. FIA does not represent or warrant that booth assignment preferences can be met in all cases.

Registration & Badges.

Each Exhibitor is entitled to receive:

- Two (2) complimentary Full Conference Registrations passes per booth (these complimentary registrations include seminars, all networking events and food functions)

All other personnel and/or delegates must register at the current registration rate, no other discounts apply. ALL must be registered for the event. Exhibitors and their personnel must WEAR A BADGE AT ALL TIMES WITHIN THE VENUE. This is to protect against unauthorized persons on the exhibit floor and within the Venue. Use of the badge by any other person poses serious security problems and will result in forfeiture of the badge by Exhibitor. Exhibitor agrees to ensure personnel WEAR BADGES in a manner that is CLEARLY VISIBLE.



EXHIBITOR AGREEMENT

EXHIBIT BOOTH RULES

BOOTH HEIGHT/LINE OF SIGHT.

Display items must not block the line of sight of neighboring booths. Exhibits must be kept inside their allotted space. All display fixtures over 4' in height and placed within 10' lineal of an adjoining booth must be confined to the back half of the booth (no closer than 4' to the aisle line).

SUBLET. An exhibitor shall not sublet any part of the space rented to him (booth space may be occupied by one company only, except in the case of value-added retailers approved by FIA).

EXHIBIT INSTALL AND DISMANTLING/DISPLAY TIMES

Set-up.

Installation of exhibits may begin the afternoon of Sunday, March 10, 2024. Exhibitors needing extra time must alert FIA no later than 3 weeks prior to the event. All exhibits must be completed by 6:00pm, Sunday, March 10th.

Teardown

Dismantling of displays may begin at, but not before, 7:00pm, Tuesday, March 12, 2024. All Exhibitor materials must be packed and removed no later than 9:00pm on Tuesday, March 12th. Any Exhibitor material remaining at the Venue after 12:00pm on Wednesday, March 13th will be disposed of without additional notice. These dates and times may be modified upon notice to Exhibitor. Exhibitors should reference the ESM before scheduling its shipment, travel and installing and dismantling its exhibit.

Exhibitor understands that late set-up and early tear-down of exhibits damages FIA in ways that are inherently difficult to quantify (e.g., disruption of use and enjoyment of the exhibit hall, additional administrative expenses, public safety concerns, harm to FIA's brand and reputation) and therefore agrees to pay liquidated damages of \$500 to FIA for each violation of these provisions.

DELIVERIES AND INTERNATIONAL SHIPMENTS

Exhibitors should note that neither FIA nor the Venue will accept delivery of/or store shipments of displays and related material. Exhibitors should reference the ESM before scheduling their shipment. All international shipments should be sent early to allow for additional transit time. All customs declarations, bills of lading and pertinent documentation must be written in English. Exhibitors are responsible for clearing customs. FIA is not responsible for packages with incorrect shipping labels that do not make it to the correct area. All shipping/tracking information (quantity, courier name and tracking numbers) must be sent to FIA in advance to ensure FIA can locate the items onsite. Failure to forward this information or delivery at the specified times may result in the delay or forfeiture of your distribution.

FIA APPROVALS

Where FIA approval is required under these terms or the General Exhibitor Terms and Conditions, the Exhibitor must seek approval from FIA sufficiently in advance of the event to allow FIA reasonable time to review and act on the approval request.

[] I have read and agree to the Exhibitor Agreement set forth above I have read and agree to the Exhibitor General Terms and Conditions

Authorized Signature _____