ASCD Empower20
Proposal Submission Information

**PROPOSAL**
- Write your proposal to reflect your intended audience.
- Proofread your submission.
- Avoid sloppy formatting.
- Adhere to standard grammatical conventions.
- Write in third person format, avoiding the use of "I," "you," and "we."
- Do not include presenter name(s) or institution(s) in the body of the proposal.
- Note that we will post accepted proposals in the Online Program Schedule and in the Conference Mobile App as submitted; however, ASCD reserves the right to edit titles and descriptions for length, clarity, and ASCD style conventions.
- Session proposals that are deemed to be primarily advertisements of commercial products and services will not be considered.

**SESSION DESIGN**
- Because of capacity limitations, all presenters should assume their session room will be set in **theater-style** (rows of chairs, with no tables).
- Audience engagement should be integrated into all session types.
- All session rooms are provided with standard A/V equipment consisting of the following:
  - Projector
  - Screen
  - Head table
  - One microphone
- Any additional tools needed for the presentation will be at the expense of the presenter. ASCD is unable to provide lecterns, additional tables, paper handouts, sticky notes, index cards, or other office/business supplies.

**DIVERSITY & INCLUSION**
ASCD strives to create a diverse and inclusive culture throughout the conference experience. ASCD requires the following of all conference presenters:
- Use inclusive and respectful language in session descriptions and presentations.
- Ensure diversity and representative points of view among co-presenters and throughout session content.
- Use accessible presentation tools and visuals that adhere to the Americans with Disabilities Act.

Resources:
- 10 Steps for Designing and Facilitating Inclusive Convention Programs (www.myacpa.org/sites/default/files/10-Steps-for-Designing-and-Facilitating-Inclusive-Convention-Programs.pdf)
- Create Accessible Digital Products. (www.section508.gov/create)
- Make Your PowerPoint Presentations Accessible to People with Disabilities (support.office.com/en-us/article/make-your-powerpoint-presentations-accessible-to-people-with-disabilities-6f7772b2-2f33-4bd2-8ca7-dae3b2b3ef25)

**FEES & EXPENSES**
- Presenters are responsible for their own registration and are eligible to receive a discounted registration rate.
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- Discounted registration is available only to the first three presenters in a session. Additional presenters must register for Empower20 at the full conference rate.
- Presenters at Empower20 are responsible for all conference-related expenses, including travel, hotel accommodations, and meals.
- Presenters receive no compensation for presenting at Empower20.

SUBMISSION FORM

You will need to provide the following information when completing the submission form online:

Primary Presenter (Include this information for each co-presenter.)

- First name:
- Last name:
- Email address:
- Full mailing address:
- Affiliation/Company/Organization:
- Professional title:
- ASCD member number (if applicable):
- Are you an ASCD author? Yes/No
- Are you an ASCD emerging leader? Yes/No
- Are you an ASCD Faculty member? Yes/No

Session Title (100 characters maximum)
Please follow standard title conventions and capitalize each word (other than 2- and 3-letter pronouns and articles)

Description (100 words maximum)
Compose your description as if it is the introductory paragraph of a longer piece of writing. The most successful session descriptions incorporate a hook, topic sentence, supporting statements, and two or three measurable learning outcomes for participants.

Rationale (New for Empower20)
To provide reviewers with more context behind proposals, please answer the following questions:

1. Why is this topic important to you?
2. Why should it be important to attendees at Empower20?
3. What makes you uniquely qualified to present on this topic?
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Session Types

**Concurrent**
60 min., 90 min.; 1–3 presenters
These lecture-style and interactive sessions are scheduled concurrently throughout the conference and are based on the established topic categories.

**Film Screening & Q&A**
Varying length; 1–3 presenters
Screening of a segment or full-length documentary film that is followed by Q&A discussion with directors, producers, and cast members exploring narratives and themes aligned to the film.

**Panel**
60 min., 90 min.; 3–6 presenters
Multiple, short presentations on and discussion of a current issue focusing on practice, research, and/or advocacy. Proposals should include a synopsis of issue(s) and a plan for the topic and for each presentation (without listing presenters’ names). Panel members should be recruited prior to proposal submission.

**Poster Presentation**
60 min.; 1–2 presenters
A summary of an academically sound, scholarly or creative project presented in a visually engaging format, highlighting work through charts, graphs, maps, etc. Proposals should include the main topic(s) and description of the visual display. Presenter(s) should plan on short, informative discussions with attendees throughout the entire poster session. *Note: No AV equipment will be available for poster sessions.*

**Roundtable**
60 min., 90 min.; 1–5 presenters
Roundtable discussions are topic-specific discussion groups. The purpose is to provide an informal mechanism for sharing experiences, ideas, and even studies or curricula in progress. Leaders will briefly present the topics for discussion and then facilitate discussion among roundtable participants. *Note: No AV equipment will be available for roundtable sessions.*

**School Spotlight**
60 min.; 1–3 presenters
A case study or compelling story of the practice-based experiences of an individual school or district that will be instructive and of interest to other educators.

**Skill-Builder**
45 min., 60 min.; 1–3 presenters
Explanation of a teaching or assessment technique focused on implementation, with no more than 10 minutes devoted to the underlying theory. Proposals should include a synopsis of the technique and a reference to teaching strategies and their implementation.

**Turbo Talk**
15 min.; 1 presenter
Brief presentation that will be combined with other Turbo Talk presentations into a total 90-minute session consisting of five 15-minute rounds and 15 minutes for questions.
Primary Topics: Please choose a maximum of two topics from the list below. If none of the topics suit your submission, please choose the nearest applicable topic.

- Assessment and Grading
- Classroom Management
- College and Career Readiness
- Curriculum Design and Lesson Planning
- Educational Technology & Tools
- English Language Learners
- Equity
- Exceptional Learners & Inclusion
- Family & Community Engagement
- Global Education
- Instructional Leadership
- Instructional Strategies
- Literacy
- Professional Development
- School and District Leadership
- School Culture and Climate
- School Improvement & Reform
- Social-Emotional Learning
- STEAM Education
- Struggling Students
- Student Engagement and Motivation
- Teacher Effectiveness & Evaluation
- Whole Child

Grade Level (select one):
- Elementary
- Middle
- Secondary
- Higher Education
- All Levels

Intended Audience (select one):
- Central Office Staff
- School-Based Administrators
- School Counselors
- Superintendents
- Teacher Leaders
- Teachers
- Higher Education
- All Roles

Attendee Experience Level (select one):
- Introductory
- Intermediate
- Advanced
- All Levels