ASCD 2020 Conference on Teaching Excellence
Proposal Submission Information
June 26 – 28, 2020
Denver, Colorado

PROPOSAL

- Write your proposal to reflect your intended audience.
- Proofread your submission.
- Avoid sloppy formatting.
- Adhere to standard grammatical conventions.
- Write in third person format, avoiding the use of "I", "you" and "we."
- Do not include presenter name(s) or institution(s) in the body of the proposal.
- Note that we will post accepted proposals in the Online Program Schedule and in the Conference Mobile App as submitted; however, ASCD reserves the right to edit titles and descriptions for length and clarity when necessary.
- Session proposals that are deemed to be primarily advertisements of commercial products and services will not be considered.

SESSION DESIGN

- Because of capacity limitations, all presenters should assume their session room will be set in theater-style (rows of chairs, with no tables).
- Audience engagement should be integrated into all session types.
- All session rooms are provided with standard A/V equipment consisting of the following:
  - Projector
  - Screen
  - Head table
  - One microphone
- Any additional tools needed for the presentation will be at the expense of the presenter. ASCD is unable to provide lecterns, additional tables, Post-it notes, index cards, or paper handouts.

DIVERSITY & INCLUSION

ASCD strives to create a diverse and inclusive culture throughout the conference experience. ASCD requires the following of all conference presenters:

- Use inclusive and respectful language in session descriptions and presentations.
- Ensure diversity and representative points of view among co-presenters and throughout session content.
- Use accessible presentation tools and visuals that adhere to the Americans with Disabilities Act.

Resources:
- 10 Steps for Designing and Facilitating Inclusive Convention Programs (www.myacpa.org/sites/default/files/10-Steps-for-Designing-and-Facilitating-Inclusive-Convention-Programs.pdf)
- Create Accessible Digital Products. (www.section508.gov/create)
- Make Your PowerPoint Presentations Accessible to People with Disabilities (support.office.com/en-us/article/make-your-powerpoint-presentations-accessible-to-people-with-disabilities-6f7772b2-2f33-4bd2-8ca7-dae3b2b3ef25)

FEES & EXPENSES
All presenters at the ASCD 2020 Conference on Teaching Excellence will receive a complimentary registration.

Presenters are responsible for all conference-related expenses, including travel, hotel accommodations, and meals.

Presenters receive no compensation for presenting at the ASCD 2020 Conference on Teaching Excellence.

SUBMISSION FORM

You will need to provide the following information when completing the submission form online:

Primary Presenter (Include this information for each co-presenter.)

- First name:
- Last name:
- E-mail address:
- Full mailing address:
- Affiliation/Company/Organization:
- Professional Title:
- ASCD member number (if applicable):
- Are you an ASCD author? Yes/No
- Are you an ASCD Emerging Leader? Yes/No
- Are you an ASCD Faculty Member? Yes/No

Session Title (150 characters maximum)
Please follow standard title conventions and capitalize each word (other than 2- and 3-letter pronouns and articles)

Description (250 words maximum)
Compose your description as if it is the introductory paragraph of a longer piece of writing. The most successful session descriptions incorporate a hook, topic sentence, supporting statements, and two or three measurable learning outcomes for participants.
Topics:  Please choose all topics that pertain to your session. If none of the topics suit your submission, please choose the nearest applicable topic.

- Arts
- Assessment and Grading
- Behavioral Interventions
- Career & College Readiness
- Classroom Management
- Collaboration & Communication
- Cultural Competency
- Curriculum Design and Lesson Planning
- Educational Technology & Tools
- English Language Learners
- Equity
- Exceptional Learners & Inclusion
- Family & Community Engagement
- Global Education & Perspectives
- Instructional Leadership & Coaching
- Instructional Strategies
- Literacy
- Mathematics
- Personal & Professional Development
- School and District Leadership
- School Culture and Climate
- School Improvement & Reform
- SEL & Emotional Wellbeing
- STEAM & STEM Education
- Struggling Students
- Student Engagement and Motivation
- Teacher Effectiveness & Evaluation
- Trauma / Stress / ACEs
- Whole Child

Intended Audience (select one):

- Central Office Staff
- Higher Education
- Instructional Coaches & Leaders
- Literacy Specialists
- Paraeducators
- School-Based Administrators
- School Counselors
- Superintendents
- Teachers
- Other roles
- All roles