

Joseph P. Cribbins

Training, Equipping and Sustainment Symposium



November 15-17, 2021

Von Braun Center
Huntsville, AL

EXHIBITOR KIT



rpm | EXCEEDING YOUR
X P O | EXPECTATIONS



Table of Contents

RPMXPO GENERAL INFORMATION

Exhibitor Information.....	3-4
Ordering Options.....	5
User Login Request.....	6

PAYMENT INFORMATION

Payment Policies.....	7
Credit Card Authorization Form.....	8
Limits of Liability.....	9
Third Party Authorization Form.....	10
Non-Official Contractor Request Form.....	11

FURNITURE & ACCESSORIES

Custom Booth Options.....	12
Custom Furniture.....	13-54
Shelving Units and Table Risers Order Form.....	55
Tables Order Form.....	56
Booth Accessories Order Form.....	57
Booth Carpet and Padding Order Form.....	58
Modular Hardwall Accessories Order Form.....	59
Back and Side Drape Order Form.....	60

EXHIBIT & DISPLAY SOLUTIONS

Graphic Artwork Submission Form.....	61
Signs and Banners Order Form.....	62

VEHICLE SPOTTING, LABOR, RIGGING, & CLEANING

Vehicle Spotting Order Form.....	63
Display Labor Order Form.....	64
Forklift Labor Order Form	65
Booth Cleaning, Porter Service, Sanitizing Order Form.....	66

MATERIAL HANDLING & SHIPPING INFORMATION

Shipping & Material Handling FAQs.....	67
Shipping Definitions / Money Saving Tips.....	68
Material Handling Rates.....	69
Material Handling Order Form.....	70-71
Advanced Warehouse Shipping Labels.....	72
Direct to Show Site Shipping Labels.....	73
Accessible Storage Form.....	74
ABF Freight Shipping Information.....	75-76

ADDITIONAL ORDER FORMS & INFORMATION

Safety First Information.....	77
Von Braun Credit Card Authorization Form.....	78
Von Braun Electrical Order Forms.....	79-80
Von Braun Telephone Order Form.....	81
Von Braun Banner & Sign Order Form.....	82
Encore Order Forms.....	83-85



Joseph P. Cribbins

November 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Quick Facts

Dear Exhibitor,

RPMXPO is pleased to have been chosen as the Official General Service Contractor for the 2021 Joseph P. Cribbins - Training, Equipping & Sustainment Symposium. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you. If you need assistance, please contact our Customer Service Department at 770-686-6512.

All questions regarding the convention's policies, space assignments, display limitations and event schedules should be directed to:

Army Aviation Association of America, Inc. (AAAA)
593 Main Street
Monroe, CT 06468-2830
Phone: (203) 268-2450
Fax: (203) 268-5870
Email: exhibits@quad-a.org

All questions regarding shipping, storage, furniture rental, labor and other services, should be directed to:

RPMXPO
1490 Westfork Drive, Suite G
Lithia Springs, GA 30122
Phone: (770) 686-6512
Fax: (770) 679-8751
E-Mail: info@rpmxpo.com

All questions regarding AudioVisual Exhibitor Services should be directed to:
PSAV

exhibits@PSAV.com
800-966-4498

All questions regarding electrical services should be directed to:

Von Braun Center
Phone: 256-551-2358
decorating@vonbrauncenter.com

Included in this Service KIT are order forms for various items that you may require. These RPMXPO forms are to be returned to our office and the other forms to the *specific contractor who is providing the service*. Please review these forms and **submit your orders as early as possible**.

Important Deadlines

Advance Price Discount Deadline for all RPMXPO orders: Friday, October 08, 2021

First day for warehouse deliveries without a surcharge Friday, October 15, 2021

Last day for warehouse deliveries without a surcharge: Friday, October 29, 2021

Last day for warehouse deliveries with a surcharge: Friday, November 5, 2021

First day freight can arrive at show site: 8:00am on Friday, November 12, 2021

PLEASE NOTE:

All order forms for utility, A/V, floral, etc. services NOT provided by the General Service Contractor, RPMXPO, should be faxed to the number listed on the respective form.

Please do not send them to RPMXPO



Joseph P. Cribbins

November 15-17, 2021

Von Braun Center in *Huntsville, AL*

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Quick Facts - continued

10'x10' In-Line Booths:

- **1 - 8' high black backwall drape**
- **2 - 3' high black sidewall drape**
- **1 - 6'x 30" black draped table**
(Substitutions are prohibited)
- **2 - Wide chairs**
- **1 - Wastebasket**
- **Blue Jay carpet**
- **7"x 44" Booth ID sign**

Corner & Island Booths:

- **Corner booths include only 1 side drape.** (unless requested)
- **Island booths do not include booth package, carpet, backwall, sidewall or ID sign.**
(unless ordered at exhibitor's expense)

Booth carpet is mandatory for this event. (See pg. 58)
Aisles will be carpeted in Blue Jay.

Show Hours Subject to Change

Exhibit Show Schedule

Target Move-in: South Hall 2	Saturday, November 13, 2021	8:00am - 5:00 pm
Target Move-in: South Hall 2 Ballrooms	Sunday, November 14, 2021	8:00am - 5:00 pm
Exhibitor Move-in: South Hall 1 Ballrooms	Sunday, November 14, 2021	12:00pm - 5:00pm
Exhibitor Move-in:	Monday, November 15, 2021	8:00am - 2:00pm
Important: Exhibits MUST be set up by 2:00 pm		
Cribbins Chapter Reception-Exhibits Open:	Monday, November 15, 2021	3:30pm - 5:30pm
Exhibit Hours:	Tuesday, November 16, 2021 Wednesday, November 17, 2021	7:00am - 3:45pm 7:00am - 3:45pm
Exhibitor Move-out:	Wednesday, November 17, 2021 Thursday, November 18, 2021	3:45pm - 10:00pm 8:00am - 12:00pm
<ul style="list-style-type: none"> • Exhibits may not be dismantled prior to 3:45 pm on Wednesday, November 17th. • All exhibits must be dismantled and removed by 12:00 pm Thursday, November 18th. • Your carrier must be signed in for pick-up before 10:00 am on Thursday, November 18th or freight may be re-consigned through the Official Show Carrier, ABF Freight. 		
ABF Freight c/o RPMXPO 810 19th Ave SE Decatur, AL 35601 Phone: (256) 355-8920 [Exhibiting Name & Booth Number]		Von Braun Center c/o RPMXPO 700 Monroe Street, East Hall Huntsville, AL 35801 [Exhibiting Name & Booth Number]



Ordering Options

PLACING YOUR ORDER

We have two options in place to make placing your order easy and convenient. Online ordering is available and can be accessed 24/7 to place your order and access all details of the event. We also offer the exhibitor manual in PDF format. Listed below are the simple instructions for placing your orders for the furnishings and services you require for your booth:

Online Ordering — Follow these easy steps to place your order online.

1. You will receive an email containing your personal User Name and Password and the link to the ordering website.
2. Follow the link found in the email referenced above, then enter your User Name and Password.
3. You should now be on our Welcome page and have access to place your order or look up details concerning the show.
4. After you place your order, you will receive a confirmation via email. Your order will be processed by RPM within one business day and you will then receive your paid invoice via email.

Faxed / Emailed Orders — For your convenience, we also have a printable PDF version of our exhibitor service manual. This manual contains information concerning all facets of the event including important deadlines, your set-up and dismantle schedule, shipping details, shipping labels and order forms for all the services and furnishings you will require for your booth.

1. To place your order using the PDF forms, just print and complete the applicable forms for the products and/or services you will need.
 - A. **RPM Forms** — Return the form(s), along with your check payment or a completed Payment and Credit Card Authorization Form, to RPMXPO by fax, email or mail. Orders will not be processed without a method of payment.
 - B. **Other Providers' Forms** — Order forms for other Official Providers such those for utilities, audio/visual, computer and floral rental should be sent to the provider listed on the form. Please do not send these forms to RPMXPO Services.

We suggest that you copy or download the RPM PDF exhibitor manual to your computer desktop. You will then be able to access it at any time for order forms and for information concerning the show.

Important — In order to qualify for the lower Advance Rate pricing, your order and full payment must be received by the *Return Deadline Date* listed on the forms.

If you have any questions about how to place your order, please feel free to call us at 770-686-6512 or email us at info@rpmxpo.com.



User Login Request

RPMXPO Online Ordering

Please complete this form if you:

- ☐ Have not received the User Login Link
- ☐ Need password reset
- ☐ Had the User Login Link sent to the incorrect Representative

Check an option

In order to receive the User Login Link, the following information needs to be completed

Company Name:		Booth #:	
Street Address:	City:	State:	ZIP:
Phone #:	Fax #:		
Ordered By:		E-Mail:	
Signature:		Date:	

Return completed form to RPMXPO via:

Email: info@rpmxpo.com -OR- Fax: 770-679-8751



Payment Policies

Payment Options

RPMXPO is the official general service contractor for **Joseph P. Cribbins - Training, Acquisition and Sustainment Symposium** and is pleased to offer you three convenient ways to pay for any and all show services provided by RPMXPO.

Credit Card

We accept MasterCard, Visa, Discover and American Express. To authorize charges, you must complete the enclosed **Credit Card Authorization Form**. By completing and returning the Payment and Credit Card Authorization Form you are authorizing RPMXPO to charge your credit card for any and all charges incurred.

Wire Transfer in U.S. Funds

To avoid fraudulent activity, wire transfers must only be sent to the account listed below:

WELLS FARGO - NC 112 S. Main Street Davidson, NC 28036

Routing # 121000248 Account # 1220728339 SWIFT Code: WFBUS6S-US / WFBUS6SWFFX-Foreign Currency

*ANY ATTEMPTS TO SEND A WIRE TRANSFER TO ANY ACCOUNT OTHER THAN AS SPECIFICALLY STATED ABOVE WILL BE AT THE FULL RISK OF THE SENDER. RPMXPO ASSUMES NO RISK AND WILL NOT BE HELD LIABLE FOR ANY WIRE TRANSFER THAT DOES NOT CONFORM PRECISELY AS WRITTEN ABOVE.

- Wire transfers must be initiated and confirmed at least two weeks prior to move-in. Wire transfers must include your company name, show name and booth number.
- Due to the various processing fees we incur from banks clearing wire transfers into our accounts, RPMXPO will charge the following fees:
 - Domestic incoming wire transfer fee: \$25.00
 - International incoming wire transfer fee: \$50.00

● Checks

- All checks must be in U.S. funds drawn on a U.S. Bank.
- For advance payments by company check please submit your check with the anticipated charges, along with the completed order forms. All check payments must be received and cleared prior to show move in. Although you may choose to pay by company check or cash, for all charges incurred at show site, **we require your signed Credit Card Authorization Form** to be on file with RPMXPO, in advance, to guarantee payment. Please make all checks payable to: **RPMXPO**. Absolutely no check payments will be taken on site.

Show Site Orders

To save money, take advantage of the pre-show discounts by ordering as many of your requirements as soon as possible in advance. **For the discount prices to be in effect, your order must be received no later than the Return Deadline Date and payment must accompany your order.**

Orders received after the Return Deadline Date or made at the Exhibitor Service Desk during the show will be billed at standard rates listed on the various order forms.

Payment Terms

To process your order for services and materials listed in the Exhibitor Service Manual, we require your signed **Payment and Credit Card Authorization Form** to be on file with RPMXPO to guarantee payment. Invoices for outstanding balances will be available at the Exhibitor Service Desk for your review and payment. Pre-payments will be indicated, and any balance due must be paid in full upon receipt. If payment is left unpaid after the close of the event, a monthly recurring late fee of 2.5% will be applied. All payment disputes must be resolved prior to leaving the event.

Invoices will be distributed on the last day of the event. If you have any questions or concerns in regard to any of your charges, please stop by the Exhibitor Service Desk. No charges will be disputed after the close of the event.

Additionally, **exhibitors will be charged for the equipment they use in their booth**. RPMXPO is authorized to charge the exhibitor's credit card for any charges incurred following the show, e.g., dismantle labor, outbound overtime drayage charges, etc. In these circumstances, RPMXPO will charge the exhibitor's credit card on file, and email an invoice to the exhibitor, outlining the charges which were billed.

All charges are payable in U.S. funds drawn on a U.S. Bank. **No telephone orders will be accepted.**

Cancellation Policy

Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued.

Any and all Custom and Executive Furnishings cancelled before the discount deadline will be refunded at 100% of the original price. Any and all Custom and Executive Furnishings cancelled prior to 48 hours of the event move in will be refunded at 50% of the original price. No refunds will be issued for orders cancelled less than 48 hours prior to move in.

Labor service orders cancelled prior to 48 hours of the event move in will be refunded at 75% of original price. Labor service orders cancelled less than 48 hours prior to move in will be invoiced 50% of the original order.

Note: All materials are on a rental basis for the duration of the event, and must be returned in good working order and remain the property of RPMXPO.



Credit Card Authorization Form

Deadline: 10/08/21

Please complete the information requested and return the payment in full with this form and your orders. You may choose to pay by credit card or check; however, we require your credit card authorization to be on file with RPMXPO. For your convenience, we will use this authorization to charge your credit card for any additional amounts incurred as a result of show orders placed by your representative for this event.

NOTE: Tax exemption certificate will need to be submitted in order to have the tax withheld.

Payment Method:

- ☐ Corporate Credit Card
☐ Personal Credit Card
☐ Check
☐ Wire Transfer (fee applies)*

*Please note: You may choose to pay by Check or Wire Transfer; however, a credit card is required to be on file for any charges not covered by check or wire payment.

Card Type:



Card Number:

Expiration Date:

CVV2 (Security) Code:

____/____ _____

ORDER RECAP Enter totals from each completed form

* Note: Items taxable in the State of Alabama

* Shelving Units and Table Risers Order Form	\$	
* Tables Order Form	\$	
* Booth Accessories Order Form	\$	
* Booth Carpet and Padding Order Form	\$	
* Modular Hardwall Accessories Order Form	\$	
* Back and Side Drape Order Form	\$	
* Signs, Banners and Accessories Order Form	\$	
Vehicle Spotting Order Form	\$	
Display Labor Order Form	\$	
Forklift Labor Order Form	\$	
Booth Cleaning, Porter, Sanitizing Order Form	\$	
Material Handling Order Form	\$	
Accessible Storage Order Form	\$	
TOTAL AMOUNT DUE →	\$	

By my signature below and as representative of _____, we hereby forever release and waive any right to bring suit against RPMXPO and its owners, officers, directors, managers, officials, trustees, agents, employees, or other representatives in connection with exposure, infection, and/or spread of ALL COVID-19 related to, utilizing RPMXPO's services. We understand that this waiver means we give up any rights to bring any claims including for personal injuries, death, disease or property losses, or any other loss, including but not limited to claims of negligence and give up any claim we may have to seek damages, whether known or unknown, foreseen or unforeseen. I understand and agree that the laws of the state of Alabama will apply to this waiver.

I HAVE CAREFULLY READ AND FULLY UNDERSTAND ALL PROVISIONS OF THIS RELEASE, AND FREELY AND KNOWINGLY ASSUME THE RISK AND WAIVE OUR RIGHTS CONCERNING LIABILITY AS DESCRIBED ABOVE.

ALL ORDERS SUBJECT TO LIMITS OF LIABILITY AS SET FORTH ON FOLLOWING PAGE

Company Name:		Booth #:	
Name on Card:			
Street Address:	City:	State:	Zip:
Phone #:	Fax #:		
Ordered By:		Email:	
Signature:		Date:	



Limits of Liability and Responsibility

1. RPMXPO shall not be responsible for damage to uncrated materials, materials improperly packed or concealed damage.
2. RPMXPO shall not be responsible for loss, theft or disappearance of exhibitor's materials after same has been delivered to the exhibitor's booth.
3. RPMXPO shall not be responsible for loss, theft or disappearance of exhibitor's materials before they are picked up from exhibitor's booth for reloading after the show. Bills-of-Lading covering outgoing shipments, which are furnished by RPMXPO to the exhibitor, will be checked at the time of actual pick-up from the booth and corrections made where discrepancies occur.
4. RPMXPO shall not be responsible for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. RPMXPO liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event RPMXPO maximum liability shall be limited to \$.50 per lb. per shipment based on the weight of the article(s) lost or damaged, or a maximum liability of \$50.00 per shipment, whichever is less.
6. RPMXPO shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of materials to RPMXPO by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as acceptance by such exhibitor (and/or shipper) on the terms and conditions set forth.



Joseph P. Cribbins

October 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Third Party Authorization Form

Deadline: 10/08/21

You may arrange for a third party to handle your display and be billed for the services. RPMXPO will agree to this arrangement if the third party has a satisfactory payment record with us. Both firms must complete this form, and return this form by the deadline date. In the event of nonpayment by the third party, the exhibitor agrees to accept responsibility for payment of all charges incurred.

Should the third party fail to present payment at show site, the exhibitor will assume responsibility for payment.

Exhibiting Company Name: _____ Booth # _____

Contact Person: _____

CHECK ITEMS TO BE BILLED TO THIRD PARTY:

- ☐ ALL SERVICES
 ☐ Booth Cleaning
 ☐ Material Handling
 ☐ I & D Labor
 ☐ Forklift
☐ Booth Furnishings
 ☐ Signs
 ☐ Other (please specify) _____

PAYMENT METHOD: ☐ Credit Card ☐ Check ☐ Wire

CARD TYPE: ☐  ☐  ☐  ☐ 

CARD NUMBER

EXP. DATE

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Please enter the CVV2 (security) Code listed on your card:

--	--	--	--

Third Party Information

Cardholder's Name as Listed on Credit Card:

Cardholder's Billing Address:

City: _____ State: _____ ZIP: _____

Cardholder's Signature:

Name of Service Firm/Third Party:

Authorized On-Site Representative: _____ Title: _____

Address: _____ City: _____ State: _____ ZIP: _____

Telephone: _____ On-Site Supervisor: _____

Signature: _____ Email: _____ Date: _____



Joseph P. Cribbins

October 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Non-Official Contractor Request Form

Deadline: 10/08/21

A non-official contractor, or exhibitor-appointed contractor (EAC), is any company other than the designated official contractors. For Exhibitors intending to use their own labor (for installation and/or dismantle) or contract for such services separately from RPMXPO, please read the following restrictions, requirements and restraints.

The following services cannot be provided by any EAC:

Electrical • Plumbing • Telephone Lines • Drayage • Rigging • Cleaning • Catering

If an exhibitor wishes to use an EAC that requires access to the exhibit hall either before, during or after the show, the following criteria must be met or access will not be granted:

- ◆ Exhibitor must inform RPMXPO that they have contracted with an EAC by completing this form and returning it by the deadline date shown above. If form is not submitted by the deadline date, the EAC will not be allowed to perform work in the hall except to supervise the official contractor-provided labor.
- ◆ The EAC hired by the exhibitor must, by the deadline date show above, provide RPMXPO with a current Certificate of Insurance with minimum limits of \$500,000 property damage per occurrence, \$1,000,000 personal injury per occurrence, workers compensation aggregate coverage of \$1,000,000 per occurrence, and naming RPMXPO as additionally insured for the time period of the show (including move-in and move-out days).
- ◆ The EAC must abide by the rules and regulations of the show and all pertinent union regulations.
- ◆ EAC employees are required to check in at the EAC Check in desk located at the Service Center each day prior to work to obtain the proper wrist band for the day.
- ◆ If the EAC is empowered to incur expense on behalf of the exhibitor, a Third Party Payment Authorization Form must be completed and returned to RPMXPO. The exhibitor agrees that he is ultimately responsible for the cost of all services provided in connection to the exhibitor's booth.
- ◆ The EAC agrees to have evidence in the booth that it has a valid authorization from the Exhibitor for services.
- ◆ The EAC must confine its operations to the exhibit area of its client(s). No service desks, storage areas or other work facilities will be located anywhere in the facility. Show aisles and public areas are not part of the Exhibitor's booth space.
- ◆ The EAC may not solicit business on the exhibit floor.
- ◆ The EAC must have all business licenses, work permits and insurance required by State and City governments and Facility management before beginning work, and shall provide Show Management with evidence of compliance.
- ◆ If required, the EAC must be able to provide evidence that it has current and applicable labor contracts and must comply with all labor agreements and jurisdictions. The EAC must not jeopardize the production of the event by any act or practice that would lead to work stoppages, strikes or labor disputes.
- ◆ EAC will not be permitted to load or unload exhibitor display or freight at the loading dock or POV designated areas. This is the sole responsibility of RPMXPO.

PLEASE NOTE: A valid and current copy of Exhibitor's Certificate of Insurance must accompany this document. If such proof is not provided, Exhibitor will not be allowed to use the EAC's services.

Complete this form ONLY if your company is using a Services Contractor other than the official decorator to unpack, erect, assemble, dismantle or pack your display.

Return this form along with Certificate of Insurance, name and address of the employee(s) who are working your booth prior to event.

Event Name:			
Exhibiting Company Name:			Booth#:
Address:	City:	State:	Zip:
Authorized On-Site Representative:			
Name of Service Firm:			
Address:	City:	State:	Zip:
Telephone:	On-Site Supervisor:		
Signature:			Date:



Joseph P. Cribbins

□ □ □ □ □ □ r 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium

Synchronizing Across the Army Aviation Enterprise

Custom Booth Options

Deadline: 10/08/21

☒ CHOOSE YOUR RENTAL MODEL:

DEADLINE FOR DISCOUNT RATES (as priced below):

DEADLINE for prices below + 15%:

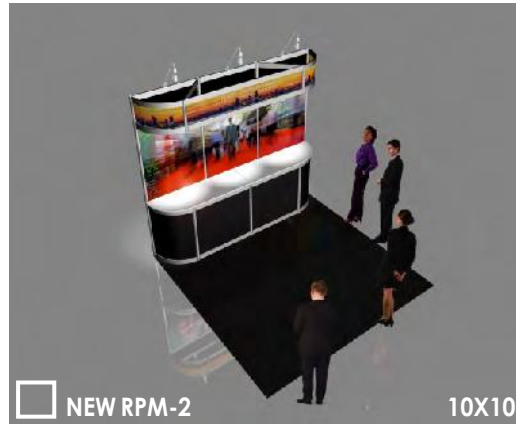
DEADLINE for prices below + 35%:

DEADLINE for prices below + 50%:



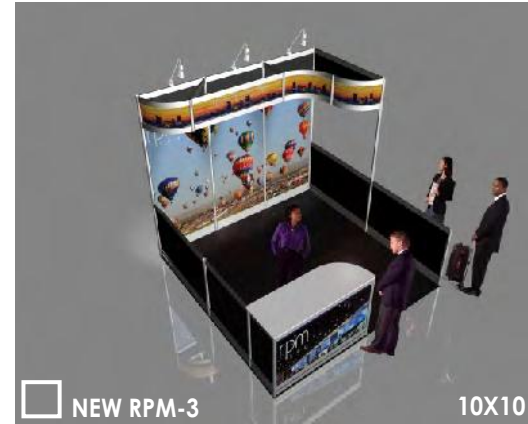
☐ **NEW RPM-1** 10X10

\$2,400 - includes full-wall lighted banner graphic



☐ **NEW RPM-2** 10X10

\$3,260 - includes 3 lighted graphic panels, graphic header, and storage/display cabinet



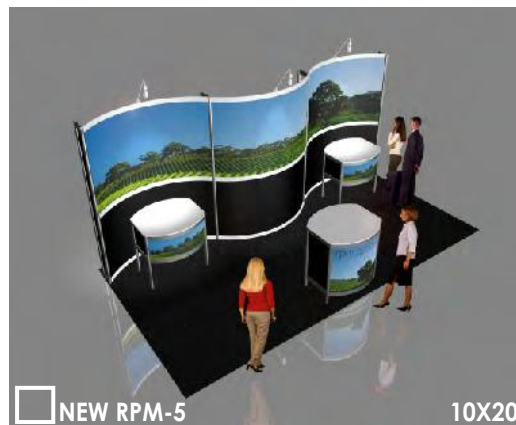
☐ **NEW RPM-3** 10X10

\$3,690 - includes 3 lighted graphic panels, graphic header, storage/display cabinet with graphic, and side rails



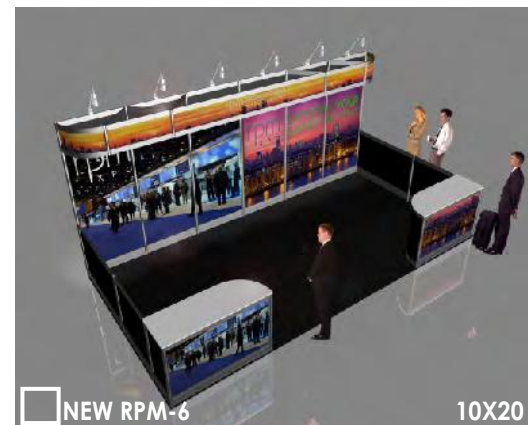
☐ **NEW RPM-4** 10X20

\$4,750 - includes full-wall lighted banner graphic



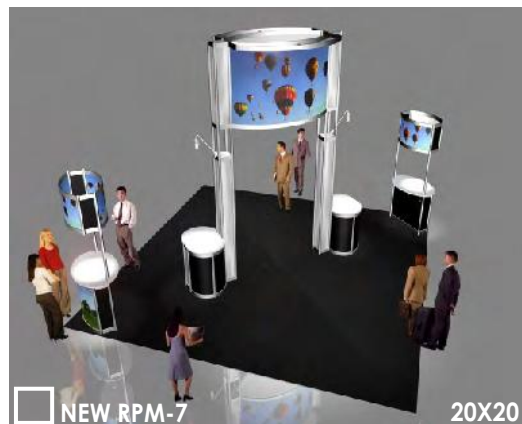
☐ **NEW RPM-5** 10X20

\$5,690 - includes 3 curved, lighted graphic panels, 2 display counters with graphics, and reception storage/display counter with graphic



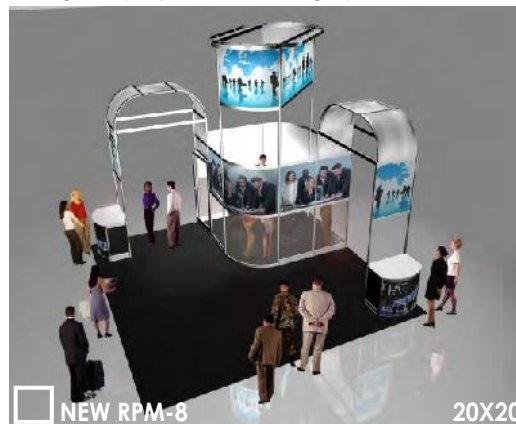
☐ **NEW RPM-6** 10X20

\$7,290 - includes 6 lighted graphic panels, graphic header, 2 storage/display cabinets with graphics, and side rails



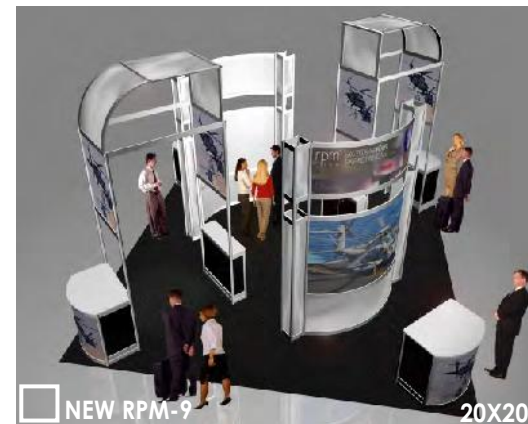
☐ **NEW RPM-7** 20X20

\$6,890 - includes 15' lighted graphic tower, 2 lighted display counters, and 2 storage/display cabinets with graphics, lighted counter tops and graphic headers



☐ **NEW RPM-8** 20X20

\$10,800 - includes 15' high lighted graphic header over 10'x10' meeting room with graphics, all sides, plus 2 storage/display cabinets with graphics and graphic headers



☐ **NEW RPM-9** 20X20

\$12,950 - includes 10' high graphic walls, central meeting space with 2 coffee/literature display cabinets and graphic headers, plus 4 storage/display cabinets with graphics, at booth corners

In-line Models include standard carpet (choice of 4 colors); 20'x20' Models include custom carpet (choice of 6 colors). All models include daily carpet cleaning, delivery to show site, drayage (material handling) from loading dock to your booth space, and installation/dismantle labor. All Models include your choice of black, white, or gray for your blank (non-graphic) panels.

Please inquire regarding the numerous accessories available for all Models.



2021
TRADE SHOW
FURNISHINGS
.....
KIT CATALOG



BLANC



Blanc Sofa
Bright White Leather
75"W x 35"D x 35"H



Blanc Loveseat
Bright White Leather
54"W x 35"D x 35"H



Blanc Chair
Bright White Leather
33"W x 35"D x 35"H



Blanc Bench Ottoman
Bright White Leather
48"W x 24"D x 18"H



Blanc Cube Ottoman
Bright White Leather
17"Square x 17"H

WHISPER



Whisper Sofa
White Leather
87"W x 37"D x 35"H



Whisper Loveseat
White Leather
61"W x 37"D x 35"H



Whisper Chair
White Leather
35"W x 37"D x 35"H

WHISPER



Whisper Bench Ottoman

White Leather
60"W x 24"D x 17"H



Whisper Square Ottoman

White Leather
40"Square x 17"H



Whisper Round Ottoman

White Leather
46"Round x 17"H

FUNCTION

Modular Seating Collection



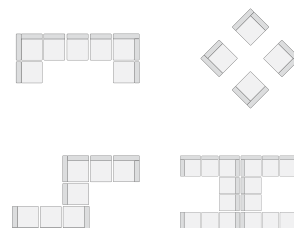
Function Armless Chair

White Leather
28"Square x 29"H



Function Corner

White Leather
28"Square x 29"H



CONTINENTAL

Modular Seating Collection



Continental Curved Loveseat

White Leather
82"W x 34"D x 31"H



Continental Reverse Curved Loveseat

White Leather
72"W x 34"D x 31"H



Continental Wedge Ottoman

White Leather
30"W x 34"D x 19"H

CONTINENTAL

Modular Seating Collection



Continental Curved Bench

White Leather
70"W x 26"D x 19"H



Continental Half Moon Ottoman

White Leather
33"W x 19"D x 19"H

SOPHISTICATION

Modular Seating Collection



Sophistication Sofa

White Leather
72"W x 31"D x 48"H



Sophistication Loveseat

White Leather
48"W x 31"D x 48"H



Sophistication Chair

White Leather
24"W x 31"D x 48"H



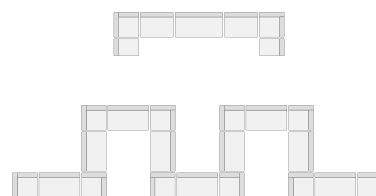
Sophistication Corner

White Leather
31"Square x 48"H



Sophistication Ottoman

White Leather
31"Square x 19"H



BOCA

Modular Seating Collection



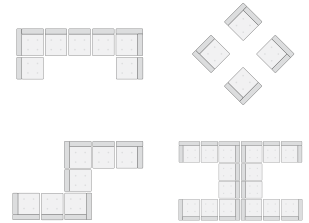
Boca Corner

Black Leather
22"W x 27"D x 30"H



Boca Armless

Black Leather
27"Square x 30"H



METRO



Metro Sofa

Black Leather
85"W x 35"D x 35"H



Metro Loveseat

Black Leather
60"W x 35"D x 35"H



Metro Chair

Black Leather
35"Square x 35"H



Metro Square Ottoman

Black Leather
40"Square x 17"H



Metro Bench Ottoman

Black Leather
60"W x 24"D x 17"H

SUAVE MIDNIGHT



Suave Midnight Sofa

Midnight Suede
77"W x 36"D x 33"H



Suave Midnight Loveseat

Midnight Suede
54"W x 36"D x 33"H



Suave Midnight Chair

Midnight Suede
32"W x 36"D x 33"H

GRAMMERCY

Modular Seating Collection



Grammercy Sofa

Charcoal Leather
82"W x 36"D x 36"H



Grammercy Loveseat

Charcoal Leather
57"W x 36"D x 36"H



Grammercy Chair

Charcoal Leather
28"W x 36"D x 36"H



Grammercy Corner

Charcoal Leather
36"Square x 36"H



Grammercy Round Ottoman

Charcoal Leather
46"Round x 17"H



Grammercy Square Ottoman

Charcoal Leather
40"Square x 17"H
Also Available in Bench Ottoman
60"W x 24"D x 17"H

PARMA



Parma Sofa
Brown Leather
79"W x 37"D x 36"H



Parma Loveseat
Brown Leather
56"W x 37"D x 36"H



Parma Chair
Brown Leather
33"W x 37"D x 36"H



Parma Bench Ottoman
Brown Leather
60"W x 24"D x 17"H

MONTANA MOCHA



Montana Mocha Sofa
Mocha Tan Fabric
79"W x 35"D x 34"H



Montana Mocha Loveseat
Mocha Tan Fabric
57"W x 35"D x 34"H



Montana Mocha Chair
Mocha Tan Fabric
35"Square x 34"H

MADISON



Madison Sofa

Tan Fabric
86"W x 34"D x 34"H



Madison Chair

Tan Fabric
33"W x 34"D x 34"H



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottoman - Willow

Green Fabric
24"Square x 17"H



Madison Ottoman - Sand Dollar

Tan Fabric
24"Square x 17"H



Madison Ottoman - Apricot

Orange Fabric
24"Square x 17"H



Madison Ottoman - Sunflower

Yellow Fabric
24"Square x 17"H

CHANDLER



Chandler Sofa

Red Leather
76"W x 37"D x 35"H



Chandler Loveseat

Red Leather
53"W x 37"D x 35"H



Chandler Chair

Red Leather
31"W x 37"D x 35"H



Chandler Bench Ottoman

Red Leather
60"W x 24"D x 17"H

EVOKE



Evoke Sofa

Coffee Resin Frame with Tan Cushions
81"W x 35"D x 27"H



Evoke Chair

Coffee Resin Frame with Tan Cushions
33"W x 35"D x 27"H



Evoke Cocktail Table

Coffee Resin Frame
48"W x 24"D x 18"H

EVOKE



Evoke End Table

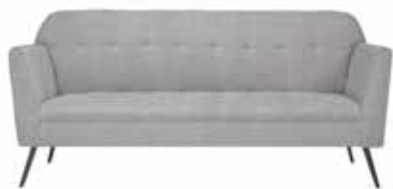
Coffee Resin Frame
24"W x 28"D x 25"H



Evoke Cube Table

Coffee Resin Frame
18"Square x 18"H

NIKO



Niko Sofa

Grey Microfiber
81"W x 30"D x 38"H



Niko Loveseat

Grey Microfiber
58"W x 30"D x 38"H



Niko Chair

Grey Microfiber
31"W x 30"D x 38"H

STAGE CHAIRS



Midnight Stage Chair

Midnight Microfiber
25"W x 26"D x 37"H



Chamois Stage Chair

Beige Microfiber
25"W x 26"D x 37"H



Buckskin Stage Chair

Tan Microfiber
25"W x 26"D x 37"H

STAGE CHAIRS



Empire Chair

■ Black Leather
□ White Leather
28"W x 32"D x 32"H



Tulip Chair

Black Fabric/Tilt Back/Caster Feet
27"W x 26"D x 35"H



Monarch Chair

Bright White Leather
28"Square x 30"H

OTTOMANS & BENCHES



Curved Bench

Continental White Leather
70"W x 26"D x 19"H



Square Ottoman

■ Metro Black Leather
□ Whisper White Leather
■ Grammercy Charcoal Leather
40"Square x 17"H



Bench Ottoman

■ Metro Black Leather
□ Whisper White Leather
■ Chandler Red Leather
■ Grammercy Charcoal Leather
■ Parma Brown Leather
60"W x 24"D x 17"H



Essentials Storage Ottoman

White Leather with Locking Mechanism
48"W x 24"D x 20"H
Lock Not Included



Round Ottoman

■ Grammercy Charcoal Leather
□ Whisper White Leather
46"Round x 17"H



1/4 Round Ottoman

■ Grammercy Charcoal Leather
□ Whisper White Leather
34"W x 19"D x 17"H

OTTOMANS & BENCHES



Madison Sky Bench

Teal Fabric
48"W x 24"D x 17"H



Madison Ottomans

Left to Right: Willow, Sand Dollar, Apricot, Sunflower
24"Square x 17"H

BANQUETTES



Essentials Banquette

White Leather
60"Round x 48"H (2 Pieces)



Whisper Banquette

White Leather
59"Round x 38"H (2 Pieces)



Grammercy Banquette

Charcoal Leather
59"Round x 38"H (2 Pieces)

TURNING BEDS



Essentials Turning Bed

White Leather
96"W x 48"D x 36"H

CUBE OTTOMANS



Cube Ottomans

From left to right: Blanc Bright White Leather (17"Square x 17"H), Whisper White Leather, Metro Black Leather, Red Vinyl, Green Vinyl, Blue Vinyl, Purple Vinyl
18"Square x 18"H



Essentials Turning Bed - Charged

White Leather
96"W x 48"D x 25"H

**White slip cover available for black charging unit.
Maximum of 1 bed per power source.



Boca Corner - Charged

Bright White Leather
27"Square x 30"H

**Maximum of 4 daisy linked together per power source.*



Boca Chair - Charged

Bright White Leather
22"W x 27"D x 30"H

**Maximum of 4 daisy linked together per power source.*



Aspen Bar Table - Charged

White / Brushed Steel
72"W x 26"D x 42"H

**Maximum of 1 table per power source.*



Aspen Cocktail Table - Charged

White / Brushed Steel
48"W x 24"D x 18"H

**Maximum of 1 table per power source.*



White Conference Table - Charged

White
96"W x 43"D x 30"H

**Maximum of 1 table per power source.*



Patrice Table Chair - Charged

Bright White Leather
28"W x 31"D x 31"H

**Maximum of 6 daisy linked together per power source.*



Lincoln Bench - Charged

Bright White Leather
59"W x 39"D x 17"H

**Maximum of 3 daisy linked together per power source.*

OCCASIONAL TABLES



Tribeca Tables

End Table Wood/Black
24"W x 28"D x 22"H
Console Table Wood/Black
48"W x 18"D x 30"H
Cocktail Table Wood/Black
48"W x 28"D x 19"H



Harmony Tables

End Table Wood/Esspresso
24"Round x 22"H
Console Table Wood/Esspresso
52"W x 18"D x 30"H
Cocktail Table Wood/Esspresso
51"W x 28"D x 18"H



Novel Tables

End Table Satin Steel
15"Square x 16"H
Cocktail Table Satin Steel
46"W x 15"D x 16"H



Aria Tables Red

End Table Red/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Red/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Green

End Table Green/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Green/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Blue

End Table Blue/Brushed Steel
24"W x 20"D x 22"H
Cocktail Table Blue/Brushed Steel
44"W x 20"D x 18"H

OCCASIONAL TABLES



Aria Tables Purple

End Table Purple/Brushed Steel
24"W x 20"D x 22"H
Console Table Purple/Brushed Steel
44"W x 20"D x 18"H



Aria Tables White

End Table White/Brushed Steel
24"W x 20"D x 22"H
Console Table White/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table White/Brushed Steel
44"W x 20"D x 18"H



Aria Tables Charcoal

End Table Storm Grey/Brushed Steel
24"W x 20"H x 22"H
Console Table Storm Grey/Brushed Steel
44"W x 20"D x 30"H
Cocktail Table Storm Grey/Brushed Steel
44"W x 20"D x 18"H



Fuze Tables

End Table Chrome/Zebrawood Laminate
24"Square x 23"H
Console Table Chrome/Zebrawood Laminate
60"W x 16"D x 34"H
Cocktail Table Chrome/Zebrawood Laminate
40"Square x 16"H



London Tables

End Table Chrome/Marble
24"Square x 23"H
Console Table Chrome/Marble
60"W x 16"D x 34"H
Cocktail Table Chrome/Marble
40"Square x 16"H



Brooklyn Tables

End Table Square - Chrome
22"Square x 20"H
End Table Round - Chrome
20"Round x 20"H
Cocktail Table Rectangle - Chrome
42"W x 24"D x 16"H
Cocktail Table Round - Chrome
30"Round x 16"H



Vivid Tables

End Table - Smoked Powder Coat Finish
26"Square x 21"H
Console Table - Smoked Powder Coat Finish
50"W x 24"D x 30"H
Cocktail Table - Smoked Powder Coat Finish
50"W x 24"D x 16"H



Club Tables

End Table
44"W x 22"D x 18"H
Cocktail Table
22"Square x 18"H
(Includes built in Wireless LED Lighting)



Rose Table

17"Round x 17"H

OCCASIONAL TABLES



Zanzibar Table

17"Square



Cube End Tables

■ Black 24"
□ White 24"
24"Square x 21"H



Cube Cocktail Tables

■ Black 24"
□ White 24"
24"Square x 16"H



Phoebe Tables

From left to right: Yellow, Lime Green, Rose, Gold, Teal
17"Round x 22"H



Hylton Tablet Table

White/Brushed Steel
18"W x 12"D x 28"H

BARS & BAR BACKS



VIP Glow Bar 6'

Frosted Plexi with Built-in Wireless LED Kit
 72"W x 24"D x 42"H (Bar)
 13"D x 18"H (Shelf)
 *Includes remote control



VIP Glow Bar 4'

Frosted Plexi with Built-in Wireless LED Kit
 48"W x 24"D x 42"H (Bar)
 13"D x 18"H (Shelf)
 *Includes remote control



Bar

■ Black with 2 shelves in back
 □ White with 2 shelves in back
 48"W x 16"D x 42"H



Blox Bar Back

Walnut/Brushed Metal
 30"W x 16"D x 86"H
 Please Inquire About Shelf Dimensions



Piazza Bar Back

■ Black
 □ White
 44"W x 12"D x 79"H
 13"W x 14"H (Inside Shelf)

BAR STOOLS



Vienna Stool

■ Gray Acrylic
 ■ Orange Acrylic
 ■ Teal Acrylic
 17"Square x 39"H



Criss Cross Bar Stool

■ Espresso Leather
 □ White Leather
 15"W x 19"D x 41"H



Escape Stool

Natural Maple
 16"Square x 41"H



Silk Back Bar Stool

■ Black ■ Green
 □ White ■ Purple
 ■ Blue ■ Red
 17"W x 18"D x 42"H



Euro Bar Stool

Black
 22"W x 24"D x 42"H



Hourglass Bar Stool

■ Black
 □ White
 18"W x 20"D x 43"H



Equino Stool

■ Black
 □ White
 15"W x 13"D x 35"H

BAR STOOLS



Clara Stool
White
17"W x 21"D x 41"H



Marcus Bar Stool
Steel
17"Square (at footbase) x 29"H



Regal Stool
Brown Leather
19"W x 24"D x 45"H



Caprice Stool
Black Fabric
25"W x 26"D x 44"H



Sonic Stool
Black
22"W x 23"D x 42"H



Nexus Stool
White
19"W x 20"D x 44"H

CAFE CHAIRS



Vienna Chair
Gray Acrylic
Orange Acrylic
Teal Acrylic
21"Square x 32"H



Silk Back Chair
Black
White
Blue
Green
Purple
Red
17"W x 18"D x 34"H

CAFE CHAIRS



Clara Chair
White
18"W x 21"D x 34"H



Leslie Chair
White
17"W x 21"D x 31"H



Criss Cross Chair
■ Espresso Leather
□ White Leather
17"W x 21"D x 35"H



Elio Chair
Steel
17"Square x 33"H



Caprice Chair
Black
25"W x 24"D x 32"H



Comet Chair
Black
23"W x 22"D x 32"H (With Arms)
19"W x 22"D x 32"H (Without Arms)



Regal Dining Chair
Brown Leather
19"W x 23"D x 38"H



Sonic Chair
Black
20"W x 21"D x 32"H



Nexus Chair
White
19"W x 22"D x 32"H

CAFE CHAIRS



Escape Chair

Natural Maple
17"W x 16"D x 32"H

BAR TABLES



Euro Bar Table

Black/Black 30"
30"Round x 42"H
Black/Black 36"
36"Round x 42"H



Silk Bar Table

Black/Chrome 30"
30"Round x 42"H
Black/Chrome 36"
36"Round x 42"H



City Bar Table

Maple/Black 30"
30"Round x 42"H
Maple/Black 36"
36"Round x 42"H



Park Ave Bar Table

Maple/Chrome 30"
30"Round x 42"H
Maple/Chrome 36"
36"Round x 42"H



Summit Bar Table

White/Black 30"
30"Round x 42"H
White/Black 36"
36"Round x 42"H



Blanco Round Bar Table

White/Chrome 30"
30"Round x 42"H
White/Chrome 36"
36"Round x 42"H

BAR TABLES



Fuze Bar Table
Zebrawood Laminate/Chrome
36"Square x 42"H



Blanco Square Bar Table
White/Chrome
24"Square x 42"H



Blanco Rectangle Bar Table
White/Chrome
72"W x 24"D x 42"H



Spectrum Bar Table Red
Red/Chrome
24"Square x 42"H



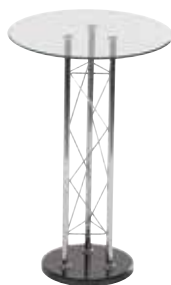
Spectrum Bar Table Blue
Blue/Chrome
24"Square x 42"H



Spectrum Bar Table Purple
Purple/Chrome
24"Square x 42"H



Spectrum Bar Table Green
Green/Chrome
24"Square x 42"H



Chardonnay Bar Table
Clear Glass/Chrome
31"Round x 42"H



Zinc Bar Table
Chrome
24"Round x 42"H

BAR TABLES



Aspen Bar Table

White/Brushed Steel
72"W x 26"D x 42"H

CAFÉ TABLES



Euro Café Table

Black/Black 30"
30"Round x 30"H
Black/Black 36"
36"Round x 30"H



Silk Café Table

Black/Chrome 30"
30"Round x 30"H
Black/Chrome 36"
36"Round x 30"H



Park Ave Café Table

Maple/Chrome 30"
30"Round x 30"H
Maple/Chrome 36"
36"Round x 30"H



City Café Table

Maple/Black 30"
30"Round x 30"H
Maple/Black 36"
36"Round x 30"H



Summit Café Table

White/Black 30"
30"Round x 30"H
White/Black 36"
36"Round x 30"H



Blanco Café Table

White/Chrome 30"
30"Round x 30"H
White/Chrome 36"
36"Round x 30"H

CAFÉ TABLES



Fuze Café Table
Zebrawood Laminate/Chrome
36"Square x 30"H



Blanco Square Café Table
White/Chrome Rectangle
24"Square x 30"H



Blanco Rectangle Café Table
White/Chrome Rectangle
72"W x 24"D x 30"H



Spectrum Café Table Red
Red/Chrome
24"Square x 30"H



Spectrum Café Table Blue
Blue/Chrome
24"Square x 30"H



Spectrum Café Table Purple
Purple/Chrome
24"Square x 30"H



Spectrum Café Table Green
Green/Chrome
24"Square x 30"H



Aspen Dining Table
White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table
Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

OFFICE SEATING



Tamiri High Back Chair

Black Leather
25"W x 27"D x 45"H



Tamiri Mid Back Chair

Black Leather
25"W x 27"D x 39"H



Tamiri Guest Chair

Black Leather
25"W x 27"D x 37"H



Accord Chair

■ Black
□ White
25"Square x 44"H



Goal Task Chair

Black
25"W x 24"D x 39"H



Goal Task Chair Armless

Black
21"W x 24"D x 39"H

OFFICE SEATING



**Enterprise High Back
Conference Chair**

Black Fabric
25"W x 27"D x 45"H



**Enterprise Mid Back
Conference Chair**

Black Fabric
24"W x 26"D x 39"H



Enterprise Guest Chair

Black Fabric
25"W x 27"D x 37"H



Goal Drafting Stool

Black
25"W x 24"D x 48"H



Goal Drafting Stool Armless

Black
21"W x 24"D x 48"H

CONFERENCE TABLES



Conference Table Round

■ Black
■ Mahogany
42"Round x 29"H



Conference Table Rectangle

■ Black 6'
■ Mahogany 6'
□ White 6'
72"W x 36"D x 30"H

■ Black 8'
■ Mahogany 8'
□ White 8'
96"W x 48"D x 30"H

OFFICE FURNITURE



Computer Kiosk

- Black
- White

24" Square x 42"H



Black Credenza

Black
60"W x 20"D x 29"H



Black Double Pedestal Desk

Black
60"W x 30"D x 29"H



5 Shelf Bookcase

- Black
- Mahogany

36"W x 12"D x 72"H



Genoa Kneespace Credenza

Mahogany 2 Filing Cabinets/2-Drawers
66"W x 20"D x 29"H



Genoa Executive Desk

Mahogany Double Pedestal-Locking Drawers
72"W x 36"D x 29"H



Genoa Storage Credenza

Mahogany 2 Filing Cabinets
2-Drawers-Inside Shelves
66"W x 20"D x 29"H

OFFICE FURNITURE



Vivid Café Table Square

Clear Glass/Smoked Powder Coat Finish
42"Square x 30"H



Vivid Café Table Rectangle

Clear Glass/Smoked Powder Coat Finish
60"W x 36"D x 30"H



Brooklyn Rectangle Dining Table

Clear Glass/Chrome
60"W x 36"D x 30"H



Brooklyn Round Dining Table

Clear Glass/Chrome
42"Round x 30"H



Aspen Dining Table

White/Brushed Steel
72"W x 30"D x 30"H



Brio Dining Table

Reclaimed Grey Stone Finish/Brushed Bronze
96"W x 48"D x 30"H

METAL FILE & STORAGE CABINETS



2-Drawer File

Black Letter
15"W x 25"D x 29"H
Black Legal
18"W x 25"D x 29"H



4-Drawer File

Black Letter
15"W x 25"D x 52"H
Black Legal
18"W x 25"D x 52"H



2-Drawer Lateral File

Black (Pictured)
36"W x 18"D x 27"H
Black (Not Pictured)
36"W x 20"D x 29"H



4-Drawer Lateral File

Black
36"W x 18"D x 54"H



Storage Cabinet

Black
36"W x 18"D x 72"H

PEDESTALS



Display Pedestals 42"

- Black
14" Square x 42"H
- Black
24" Square x 42"H
- Black
18" Square x 42"H
- White
14" Square x 42"H



Display Pedestals 36"

- Black
14" Square x 36"H
- Black
24" Square x 36"H
- White
14" Square x 36"H
- White
24" Square x 36"H



Display Pedestals 30"

- Black
14" Square x 30"H
- Black
24" Square x 30"H
- Black
18" Square x 30"H
- White
14" Square x 30"H



Locking Pedestal

- Black
 - White
- 24" Square x 42"H



Fuze Pedestal

- Zebrawood Laminate/Chrome
- 16" Square x 44"H



London Pedestal

- Marble/Chrome
- 16" Square x 44"H

MISCELLANEOUS ITEMS



Stanchion

Chrome
41"H

Stanchion Rope

Red Velour
6'L



Nero Literature Rack

Black
15"W x 12"D x 54"H



Argento Literature Rack

Aluminum
15"W x 12"D x 54"H



Alto Literature Rack

Black/Metal
11"W x 10"D x 57"H



Compact Refrigerator

Black 4 Cu Ft
21"W x 22"D x 32"H



iPad® Stand

■ Black
□ Silver

14"W x 42"H

(Fits 2nd, 3rd, or 4th iPad® generations. Can be positioned in portrait or landscape views.)

*Apple® and iPad® are registered trademarks of Apple Inc.

LIGHTING



Brushed Steel Lamps

Table Lamp White/Steel
26"H

Floor Lamp White/Steel
66"H



Brushed Nickel Lamps

Table Lamp White/Nickel
29"H

Floor Lamp White/Nickel
60"H



Rubbed Bronze Lamps

Table Lamp White/Bronze
28"H

Floor Lamp White/Bronze
60"H



Neutrino Floor Lamp

Steel
67"H

DESIGN YOUR BOOTH SPACE ***YOUR WAY***



10x20 Booth Footprint

Boca Chair - Charged • Brooklyn Round Cocktail Table • Phoebe Table - Lime Green
Aspen Bar Table - Charged • Silk Back Stool - Green



10x10 Booth Footprint

Madison Chair • Madison Bench - Apricot
Phoebe Table - Hazelnut • Blox Bar Back



10x10 Booth Footprint

Patrice Tablet Chair - Charged • Brooklyn Round End Table
Equino Stool - Black • Chardonnay Bar Table



20x20 Booth Footprint

Grammercy Loveseats • Grammercy Corner • Brooklyn Round Cocktail Table • Monarch Chairs • Brooklyn Round End Table
Piazza Bar Back - Espresso • Silk Back Stools - Black • Aspen Bar Tables - Charged • 6' VIP Bar



Trade Show Order Form

Email/Fax: info@rpmxpo.com 770.679-8751

TRADE SHOW INFORMATION

Show Name		Company Name	
Show Dates		Onsite Contact Name	
Venue Name		Onsite Contact Cell #	
Venue Address		Delivery Date	Time
		Pickup Date	Time
Booth # and Name		Show Contractor	

All Furniture Subject to Availability

Terms & Conditions:	Payments:	Payment terms - 100% Payment due prior to delivery to secure the order.
Cancellation Fee:	If cancelled within 3 days prior to delivery, a 100% charge will be applied.	
Late Fee:	All orders received after the discount deadline will receive at 25% Late Fee. Show Site orders will be based on availability and charged a 30% Late Fee.	

Item Number	Weight		Dimensions	Standard	Qty.	Total
Blanc (Pg. 3)						
18228-0847	100 lbs.	Blanc Sofa	75"W x 35"D x 35"H	\$672.00		\$ -
18167-0614	90 lbs.	Blanc Loveseat	54"W x 35"D x 35"H	\$641.00		\$ -
18284-0834	75 lbs.	Blanc Chair	33"W x 35"D x 35"H	\$536.00		\$ -
18024-0072	40 lbs.	Blanc Bench Ottoman	48"W x 24"D x 18"H	\$321.00		\$ -
18184-0274	15 lbs	Blanc Cube	17"Square	\$111.00		\$ -
Whisper (Pg. 3 & 4)						
18228-0607	115 lbs.	Whisper White Leather Sofa	87"W x 37"D x 35"H	\$641.00		\$ -
18167-0471	90 lbs.	Whisper White Leather Loveseat	61"W x 37"D x 35"H	\$615.00		\$ -
18284-0487	60 lbs.	Whisper White Leather Chair	35"W x 37"D x 35"H	\$510.00		\$ -
18024-0003	43 lbs.	Whisper White Leather Bench Ottoman	60"W x 24"D x 17"H	\$284.00		\$ -
18184-0034	65 lbs.	Whisper White Leather Square Ottoman	40"Square x 17"H	\$284.00		\$ -
18184-0038	64 lbs.	Whisper White Leather Round Ottoman	46"Round x 17"H	\$284.00		\$ -
Function (Pg. 4)						
18284-0554	38 lbs.	Function White Leather Armless Chair	28"Square x 29"H	\$342.00		\$ -
18066-0016	27 lbs.	Function White Leather Corner	28"Square x 29"H	\$368.00		\$ -
Continental (Pg. 4 & 5)						
18303-0001	105 lbs.	Continental White Leather Curved Loveseat	82"W x 34"D x 31"H	\$662.00		\$ -
18304-0001	105 lbs.	Continental White Leather Reverse Loveseat	72"W x 34"D x 31"H	\$641.00		\$ -
18296-0005	35 lbs.	Continental White Leather Wedge Ottoman	30"W x 34"D x 19"H	\$284.00		\$ -
18184-0131	75 lbs.	Continental White Leather Curved Bench	70"W x 26"D x 19"H	\$336.00		\$ -
18184-0132	30 lbs.	Continental White Leather Half Moon Ottoman	33"W x 19"D x 19"H	\$284.00		\$ -
Sophistication (Pg. 5)						
18228-0674	100 lbs.	Sophistication White Leather Sofa	72"W x 31"D x 48"H	\$662.00		\$ -
18167-0466	90 lbs.	Sophistication White Leather Loveseat	48"W x 31"D x 48"H	\$447.00		\$ -
18284-0563	60 lbs.	Sophistication White Leather Chair	27"W x 31"D x 48"H	\$336.00		\$ -
18066-0017	60 lbs.	Sophistication White Leather Corner	31"Square x 48"H	\$336.00		\$ -
18184-0130	40 lbs.	Sophistication White Leather Ottoman	31"Square x 19"H	\$252.00		\$ -
Boca (Pg. 6)						
18066-0026	38 lbs.	Boca Black Leather Corner	27"W x 27"D x 30"H	\$368.00		\$ -
18284-0786	28 lbs.	Boca Black Leather Armless	22"W x 27"D x 30"H	\$342.00		\$ -
Metro (Pg. 6)						
18228-0602	110 lbs.	Metro Black Leather Sofa	85"W x 35"D x 35"H	\$552.00		\$ -
18167-0467	90 lbs.	Metro Black Leather Loveseat	60"W x 35"D x 35"H	\$531.00		\$ -
18284-0482	75 lbs.	Metro Black Leather Chair	35"Square x 35"H	\$415.00		\$ -
18184-0179	65 lbs.	Metro Black Leather Square Ottoman	40"Square x 17"H	\$284.00		\$ -
18024-0008	43 lbs.	Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$284.00		\$ -
Suave Midnight (Pg. 7)						
18228-0085	105 lbs.	Suave Midnight Sofa	77"W x 36"D x 33"H	\$483.00		\$ -
18167-0069	80 lbs.	Suave Midnight Loveseat	54"W x 36"D x 33"H	\$420.00		\$ -
18284-0151	65 lbs.	Suave Midnight Chair	32"W x 36"D x 33"H	\$315.00		\$ -
Grammercy (Pg. 7)						
18228-0605	90 lbs.	Grammercy Charcoal Leather Sofa	82"W x 36"D x 36"H	\$615.00		\$ -
18167-0469	90 lbs.	Grammercy Charcoal Leather Loveseat	57"W x 36"D x 36"H	\$536.00		\$ -
18284-0485	40 lbs.	Grammercy Charcoal Leather Chair	28"W x 36"D x 36"H	\$342.00		\$ -
18066-0015	51 lbs.	Grammercy Charcoal Leather Corner	36"Square x 36"H	\$394.00		\$ -
18184-0036	64 lbs.	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$284.00		\$ -
18184-0033	65 lbs.	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$284.00		\$ -
Parma (Pg. 8)						
18228-0789	100 lbs.	Parma Brown Leather Sofa	79"W x 37"D x 36"H	\$552.00		\$ -

18167-0577	90 lbs.	Parma Brown Leather Loveseat	56"W x 37"D x 36"H	\$531.00		\$ -
18284-0710	75 lbs.	Parma Brown Leather Chair	33"W x 37"D x 36"H	\$415.00		\$ -
18024-0061	43 lbs.	Parma Brown Leather Bench Ottoman	60"W x 24"D x 17"H	\$284.00		\$ -
Montana Mocha (Pg. 8)						
18228-0784	100 lbs.	Montana Mocha Sofa	79"W x 35"D x 34"H	\$520.00		\$ -
18167-0573	90 lbs.	Montana Mocha Loveseat	57"W x 35"D x 34"H	\$457.00		\$ -
18284-0704	75 lbs.	Montana Mocha Chair	35"Square x 34"H	\$352.00		\$ -
Madison (Pg. 9)						
18228-0823	100 lbs.	Madison Sofa	86"W x 34"D x 34"H	\$641.00		\$ -
18284-0794	75 lbs.	Madison Chair	33"Wx 34"D x 34"H	\$373.00		\$ -
18184-0256	35 lbs.	Madison Sky Bench	4"W x 24"D x 17"H	\$263.00		\$ -
18184-0252	20 lbs.	Madison Ottoman - Willow	24"Square x 17"H	\$168.00		\$ -
18184-0253	20 lbs.	Madison Ottoman - Sand Dollar	24"Square x 17"H	\$168.00		\$ -
18184-0254	20 lbs.	Madison Ottoman - Apricot	24"Square x 17"H	\$168.00		\$ -
18184-0255	20 lbs.	Madison Ottoman - Sunflower	24"Square x 17"H	\$168.00		\$ -
Chandler (Pg. 10)						
18228-0795	100 lbs.	Chandler Red Leather Sofa	76"W x 37"D x 35"H	\$552.00		\$ -
18167-0581	90 lbs.	Chandler Red Leather Loveseat	53"W x 37"D x 35"H	\$531.00		\$ -
18284-0717	75 lbs.	Chandler Red Leather Chair	31"W x 37"D x 35"H	\$415.00		\$ -
18024-0062	43 lbs.	Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$284.00		\$ -
Evoke (Pg. 10 & 11)						
13229-0007	80 lbs.	Evoke Sofa	81"W x 35"D x 27"H	\$835.00		\$ -
13041-0015	40 lbs.	Evoke Chair	33"W x 35"D x 27"H	\$447.00		\$ -
13054-0011	20 lbs.	Evoke Cocktail Table	48"W x 24"D x 18"H	\$284.00		\$ -
13110-0009	20 lbs.	Evoke End Table	24"W x 28"D x 25"H	\$252.00		\$ -
13110-0008	10 lbs.	Evoke Cube	18"Square	\$179.00		\$ -
Niko (Pg. 11)						
18228-0858	100 lbs.	Niko Sofa	81"W x 30"D x 38"H	\$683.00		\$ -
18167-0622	85 lbs.	Niko Loveseat	58"W x 30"D x 38"H	\$625.00		\$ -
18284-0856	70 lbs.	Niko Chair	31"W x 30"D x 38"H	\$520.00		\$ -
Stage Chairs (Pg. 11 & 12)						
18284-0478	29 lbs.	Midnight Stage Chair	25"W x 26"D x 37"H	\$205.00		\$ -
18284-0477	29 lbs.	Chamois Stage Chair	25"W x 26"D x 37"H	\$205.00		\$ -
18284-0476	29 lbs.	Buckskin Stage Chair	25"W x 26"D x 37"H	\$205.00		\$ -
18284-0621	80 lbs.	Empire Chair Black Leather	28"W x 32"D x 32"H	\$368.00		\$ -
18284-0564	80 lbs.	Empire Chair White Leather	28"W x 32"D x 32"H	\$368.00		\$ -
05035-0028	45 lbs.	Tulip Black Fabric Chair	26"W x 27"D x 35"H	\$221.00		\$ -
18284-0785	24 lbs.	Monarch Chair - Bright White	28"Square x 30"H	\$420.00		\$ -
Ottomans & Benches (Pg. 12 & 13)						
18184-0131	75 lbs.	Continental White Leather Curved Bench	70"W x 26"D x 19"H	\$336.00		\$ -
18184-0179	65 lbs.	Metro Black Leather Square Ottoman	40"Square x 17"H	\$284.00		\$ -
18184-0034	65 lbs.	Whisper White Leather Square Ottoman	40"Square x 17"H	\$284.00		\$ -
18184-0033	65 lbs.	Grammercy Charcoal Leather Square Ottoman	40"Square x 17"H	\$284.00		\$ -
18024-0008	43 lbs.	Metro Black Leather Bench Ottoman	60"W x 24"D x 17"H	\$284.00		\$ -
18024-0003	43 lbs.	Whisper White Leather Bench Ottoman	60"W x 24"D x 17"H	\$284.00		\$ -
18024-0062	43 lbs.	Chandler Red Leather Bench Ottoman	60"W x 24"D x 17"H	\$284.00		\$ -
18024-0002	43 lbs.	Grammercy Charcoal Leather Bench Ottoman	60"W x 24"D x 17"H	\$284.00		\$ -
18024-0061	43 lbs.	Parma Brown Leather Bench Ottoman	60"W x 24"D x 17"H	\$284.00		\$ -
18184-0192	70 lbs.	Essentials White Leather Storage Ottoman	48"W x 24"D x 20"H	\$394.00		\$ -
18184-0036	64 lbs.	Grammercy Charcoal Leather Round Ottoman	46"Round x 17"H	\$284.00		\$ -
18184-0038	64 lbs.	Whisper White Leather Round Ottoman	46"Round x 17"H	\$284.00		\$ -
18184-0028	15 lbs.	Grammercy Charcoal 1/4 Round Ottoman	34"W x 19"D x 17"H	\$174.00		\$ -
18184-0030	15 lbs.	Whisper White 1/4 Round Ottoman	34"W x 19"D x 17"H	\$174.00		\$ -
18184-0256	35 lbs.	Madison Sky Bench	4"W x 24"D x 17"H	\$263.00		\$ -
18184-0252	20 lbs.	Madison Ottoman - Willow	24"Square x 17"H	\$168.00		\$ -
18184-0253	20 lbs.	Madison Ottoman - Sand Dollar	24"Square x 17"H	\$168.00		\$ -
18184-0254	20 lbs.	Madison Ottoman - Apricot	24"Square x 17"H	\$168.00		\$ -
18184-0255	20 lbs.	Madison Ottoman - Sunflower	24"Square x 17"H	\$168.00		\$ -
Banquettes & Turning Beds (Pg. 13)						
18011-0011	185 lbs.	Essentials White Banquette (2 pcs)	60"Round x 48"H	\$835.00		\$ -
18011-0001	130 lbs.	Whisper White Tufted Leather Banquette (2 pcs)	59"Round x 38"H	\$835.00		\$ -
18011-0002	130 lbs.	Grammercy Charcoal Leather Banquette (2 pcs)	59"Round x 38"H	\$835.00		\$ -
02082-0033	200 lbs.	Essentials White Leather Turning Bed	96"W x 48"D x 34"H	\$1,003.00		\$ -
Cube Ottomans (Pg. 14)						
18184-0274	15 lbs.	Blanc Cube	17"Square	\$111.00		\$ -
18184-0129	15 lbs.	Cube Ottoman - White	18"Square	\$111.00		\$ -
18184-0128	15 lbs.	Cube Ottoman - Black	18"Square	\$111.00		\$ -
18200-0001	15 lbs.	Cube Ottoman - Red	18"Square	\$111.00		\$ -
18200-0002	15 lbs.	Cube Ottoman - Green	18"Square	\$111.00		\$ -
18200-0003	15 lbs.	Cube Ottoman - Blue	18"Square	\$111.00		\$ -
18200-0004	15 lbs.	Cube Ottoman - Purple	18"Square	\$111.00		\$ -
Charged (Pg. 14 & 15)						
22100-0001	192 lbs.	Essentials Turning Bed w/Charging Station Insert	96"W x 48"D x 19"H	\$1,113.00		\$ -
22051-0001	40 lbs.	Boca Bright White Corner - Charged	27"W x 27"D x 30"H	\$420.00		\$ -
22050-0001	40 lbs.	Boca Bright White Armless - Charged	22"W x 27"D x 30"H	\$389.00		\$ -

22001-0001	80 lbs.	Aspen Bar Table - Charged	72"W x 26"D x 42"H	\$651.00		\$ -
22002-0002	55 lbs.	Aspen Cocktail Table - Charged	48"W x 24"D x 18"H	\$368.00		\$ -
22200-0001	230 lbs.	White Conference Table - Charged	96"W x 43"D x 30"H	\$877.00		\$ -
18284-0812	52 lbs.	Patrice Tablet Chair	28"W x 30.5"D x 31"H	\$405.00		\$ -
22052-0001	60 lbs.	Lincoln Bench - Charged	59"W x 39"D x 17"H	\$615.00		\$ -
Occasional Tables (Pg. 15, 16, & 17)						
12107-0008	30 lbs.	Tribeca End Table	24"W x 28"D x 22"H	\$200.00		\$ -
12230-0005	40 lbs.	Tribeca Console Table	48"W x 18"D x 30"H	\$221.00		\$ -
12055-0008	50 lbs.	Tribeca Cocktail Table	48"W x 28"D x 19"H	\$210.00		\$ -
12107-0281	30 lbs.	Harmony End Table	24"Round x 22"H	\$200.00		\$ -
12230-0080	55 lbs.	Harmony Console Table	52"W x 18"D x 30"H	\$221.00		\$ -
12055-0272	60 lbs.	Harmony Cocktail Table	51"W x 28"D x 18"H	\$210.00		\$ -
18024-0010	30 lbs.	Novel End Table	15"Square x 16"H	\$252.00		\$ -
18024-0011	50 lbs.	Novel Cocktail Table	46"W x 15"D x 16"H	\$284.00		\$ -
99-12304-05	10 lbs.	Aria Red End Table	24"W x 20"D x 22"H	\$200.00		\$ -
99-12050-05	20 lbs.	Aria Red Cocktail Table	44"W x 20"D x 18"H	\$210.00		\$ -
99-12304-03	10 lbs.	Aria Green End Table	24"W x 20"D x 22"H	\$200.00		\$ -
99-12050-03	20 lbs.	Aria Green Cocktail Table	44"W x 20"D x 18"H	\$210.00		\$ -
99-12304-06	10 lbs.	Aria Blue End Table	24"W x 20"D x 22"H	\$200.00		\$ -
99-12050-06	20 lbs.	Aria Blue Cocktail Table	44"W x 20"D x 18"H	\$210.00		\$ -
99-12304-04	10 lbs.	Aria Purple End Table	24"W x 20"D x 22"H	\$200.00		\$ -
99-12050-04	20 lbs.	Aria Purple Cocktail Table	44"W x 20"D x 18"H	\$210.00		\$ -
99-12304-01	10 lbs.	Aria White End Table	24"W x 20"D x 22"H	\$200.00		\$ -
99-12305-01	35 lbs.	Aria White Console Table	44"W x 20"D x 30"H	\$221.00		\$ -
99-12050-01	20 lbs.	Aria White Cocktail Table	44"W x 20"D x 18"H	\$210.00		\$ -
99-12304-02	10 lbs.	Aria Charcoal End Table	24"W x 20"D x 22"H	\$200.00		\$ -
99-12305-02	35 lbs.	Aria Charcoal Console Table	44"W x 20"D x 30"H	\$221.00		\$ -
99-12050-02	20 lbs.	Aria Charcoal Cocktail Table	44"W x 20"D x 18"H	\$210.00		\$ -
12107-0512	27 lbs.	Fuze End Table	24"Square x 23"H	\$216.00		\$ -
12055-0453	55 lbs.	Fuze Cocktail Table	40"Square x 16"H	\$242.00		\$ -
12230-0116	49 lbs.	Fuze Console Table	60"W x 16"D x 34"H	\$263.00		\$ -
12107-0493	27 lbs.	London End Table	24"Square x 23"H	\$216.00		\$ -
12230-0110	49 lbs.	London Console Table	60"W x 16"D x 34"H	\$263.00		\$ -
12055-0428	55 lbs.	London Cocktail Table	40"Square x 16"H	\$242.00		\$ -
12107-0494	21 lbs.	Brooklyn II Square End Table	22"W X 22"D X 20"H	\$184.00		\$ -
12107-0495	15 lbs.	Brooklyn II Round End Table	20"Round X 20"H	\$184.00		\$ -
12055-0429	35 lbs.	Brooklyn II Rect Cocktail Table	42"W X 24"D X 16"H	\$205.00		\$ -
12055-0430	25 lbs.	Brooklyn II Round Cocktail Table	30"Round X 16"H	\$205.00		\$ -
12107-0282	35 lbs.	Vivid End Table	26"Square x 21"H	\$200.00		\$ -
12230-0081	62 lbs.	Vivid Console Table	50"W x 24"D x 30"H	\$221.00		\$ -
12055-0273	50 lbs.	Vivid Cocktail Table	50"W x 24"D x 16"H	\$210.00		\$ -
12107-0331	35 lbs.	Club End Table w/ Built-in LED Lighting	22"Square x 18"H	\$252.00		\$ -
12055-0318	55 lbs.	Club Cocktail Table w/ Built-in LED Lighting	44"W x 22"D x 18"H	\$284.00		\$ -
12003-0038	15 lbs.	Rose Table	17"Round x 17"H	\$221.00		\$ -
12003-0039	20 lbs.	Zanzibar Table	17"Square	\$221.00		\$ -
12107-0296	50 lbs.	Cube, Black 24" End Table	24"Square x 21"H	\$205.00		\$ -
12107-0297	55 lbs.	Cube, White 24" End Table	24"Square x 21"H	\$205.00		\$ -
12055-0285	40 lbs.	Cube, Black 24" Cocktail Table	24"Square x 16"H	\$200.00		\$ -
12055-0286	40 lbs.	Cube, White 24" Cocktail Table	24"Square x 16"H	\$200.00		\$ -
12003-0056	11 lbs.	Phoebe Table - Yellow	17"Round x 22"H	\$132.00		\$ -
12003-0052	11 lbs.	Phoebe Table - Lime Green	17"Round x 22"H	\$132.00		\$ -
12003-0053	11 lbs.	Phoebe Table - Rose	17"Round x 22"H	\$132.00		\$ -
12003-0051	11 lbs.	Phoebe Table - Gold	17"Round x 22"H	\$132.00		\$ -
12003-0074	11 lbs.	Phoebe Table - Teal	17"Round x 22"H	\$132.00		\$ -
12107-0467	13 lbs.	Hylton Tablet Table	18"W x 12"D x 28"H	\$179.00		\$ -
Bars & Bar Backs (Pg. 18)						
05012-0026	185 lbs.	VIP Frosted Plexi Glow Bar 6'	72"W x 24"D x 42"H	\$730.00		\$ -
05012-0024	130 lbs.	VIP Frosted Plexi Glow Bar 4'	48"W x 24"D x 42"H	\$615.00		\$ -
05012-0053	70 lbs.	Black Bar - 2 Shelf	48"W x 16"D x 42"H	\$336.00		\$ -
05012-0054	70 lbs.	White Bar - 2 Shelf	48"W x 16"D x 42"H	\$336.00		\$ -
12112-0010	60 lbs.	Blox Bar Back	30"W x 16"D x 86"H	\$420.00		\$ -
05001-0017	150 lbs.	Piazza Bar Back - Black	44"W x 12"D x 80"H	\$394.00		\$ -
05001-0018	150 lbs.	Piazza Bar Back - White	44"W x 12"D x 80"H	\$394.00		\$ -
Bar Stools (Pg. 19 & 20)						
05237-0264	15 lbs.	Vienna Stool - Gray	17"Square x 39"H	\$210.00		\$ -
05237-0263	15 lbs.	Vienna Stool - Orange	17"Square x 39"H	\$210.00		\$ -
05237-0262	15 lbs.	Vienna Stool - Teal	17"Square x 39"H	\$210.00		\$ -
05237-0038	15 lbs.	Criss Cross Bar Stool - Espresso	15"W x 19"D x 41"H	\$189.00		\$ -
05237-0039	15 lbs.	Criss Cross Bar Stool - White	15"W x 19"D x 41"H	\$189.00		\$ -
05237-0036	15 lbs.	Escape Bar Stool - Natural Maple	16"Square x 41"H	\$158.00		\$ -
99-05237-01	20 lbs.	Silk Back Bar Stool - Black	17"W x 18"D x 42"H	\$179.00		\$ -
99-05237-02	20 lbs.	Silk Back Bar Stool - White	17"W x 18"D x 42"H	\$179.00		\$ -
99-05237-06	20 lbs.	Silk Back Bar Stool - Blue	17"W x 18"D x 42"H	\$179.00		\$ -
99-05237-03	20 lbs.	Silk Back Bar Stool - Green	17"W x 18"D x 42"H	\$179.00		\$ -
99-05237-04	20 lbs.	Silk Back Bar Stool - Purple	17"W x 18"D x 42"H	\$179.00		\$ -

99-05237-05	20 lbs.	Silk Back Bar Stool - Red	17"W x 18"D x 42"H	\$179.00	\$	-
05237-0221	20 lbs.	Euro Bar Stool - Black	22"W x 24"D x 42"H	\$179.00	\$	-
05237-0270	40 lbs.	Hourglass Bar Stool - Black	18"W x 20"D x 43"H	\$195.00	\$	-
05237-0271	40 lbs.	Hourglass Bar Stool - White	18"W x 20"D x 43"H	\$195.00	\$	-
05237-0160	35 lbs.	Equino Bar Stool - Black	15"W x 13"D x 35"H	\$195.00	\$	-
05237-0041	35 lbs.	Equino Bar Stool - White	15"W x 13"D x 35"H	\$195.00	\$	-
05237-0298	16 lbs.	Clara Stool	17"W x 21"D x 41"H	\$189.00	\$	-
05237-0215	15 lbs.	Marcus Bar Stool - Gunmetal	18"Square x 29"H	\$142.00	\$	-
05237-0156	20 lbs.	Regal Stool - Brown Leather	19"W x 24"D x 45"H	\$195.00	\$	-
05237-0169	25 lbs.	Caprice Bar Stool - Black	25"W x 26"D x 44"H	\$195.00	\$	-
05237-0042	15 lbs.	Sonic Bar Stool - Black	22"W x 23"D x 42"H	\$158.00	\$	-
05237-0300	6 lbs.	Nexus Stool	19"W x 20"D x 44"H	\$163.00	\$	-
Café Chairs (Pg. 20, 21 & 22)						
05035-0032	15 lbs.	Vienna Chair - Gray	21"Square x 32"H	\$132.00	\$	-
05035-0031	15 lbs.	Vienna Chair - Orange	21"Square x 32"H	\$132.00	\$	-
05035-0030	15 lbs.	Vienna Chair - Teal	21"Square x 32"H	\$132.00	\$	-
99-05035-10	20 lbs.	Silk Back Armless Chair - Black	17"W x 18"D x 34"H	\$111.00	\$	-
99-05035-11	20 lbs.	Silk Back Armless Chair - White	17"W x 18"D x 34"H	\$111.00	\$	-
99-05035-15	20 lbs.	Silk Back Armless Chair - Blue	17"W x 18"D x 34"H	\$111.00	\$	-
99-05035-12	20 lbs.	Silk Back Armless Chair - Green	17"W x 18"D x 34"H	\$111.00	\$	-
99-05035-13	20 lbs.	Silk Back Armless Chair - Purple	17"W x 18"D x 34"H	\$111.00	\$	-
99-05035-14	20 lbs.	Silk Back Armless Chair - Red	17"W x 18"D x 34"H	\$111.00	\$	-
05035-0008	10 lbs.	Leslie Chair - White	17"W x 21"D x 31"H	\$100.00	\$	-
05035-0010	15 lbs.	Criss Cross Chair - Espresso	17"W x 21"D x 35"H	\$126.00	\$	-
05035-0011	15 lbs.	Criss Cross Chair - White	17"W x 21"D x 35"H	\$126.00	\$	-
05035-0023	24 lbs.	Elio Chair	17"Square x 33"H	\$111.00	\$	-
14233-0025	20 lbs.	Caprice Chair - Black	25"W x 24"D x 32"H	\$111.00	\$	-
14233-0005	20 lbs.	Comet Stack Arm Chair - Black	23"W x 22"D x 32"H	\$153.00	\$	-
14233-0006	15 lbs.	Comet Stack Armless Chair - Black	19"W x 22"D x 32"H	\$142.00	\$	-
05221-0039	20 lbs.	Regal Dining Chair - Brown	19"W x 23"D x 38"H	\$158.00	\$	-
14233-0016	10 lbs.	Sonic Chair - Black	20"W x 21"D x 32"H	\$111.00	\$	-
05035-0050	5 lbs.	Nexus Chair	19"W x 22"D x 32"H	\$132.00	\$	-
05035-0051	11 lbs.	Clara Chair	18"W x 21"D x 35"H	\$126.00	\$	-
05035-0009	10 lbs.	Escape Chair - Natural Maple	17"W x 16"D x 32"H	\$111.00	\$	-
Bar Tables (Pg. 22, 23, & 24)						
99-05245-01	34 lbs.	Euro Bar Table Black/Black 30" Round	30"Round x 42"H	\$200.00	\$	-
99-05245-02	41 lbs.	Euro Bar Table Black/Black 36" Round	36"Round x 42"H	\$205.00	\$	-
99-05245-04	30 lbs.	Silk Bar Table Black/Chrome 30" Round	30"Round x 42"H	\$200.00	\$	-
99-05245-05	37 lbs.	Silk Bar Table Black/Chrome 36" Round	36"Round x 42"H	\$205.00	\$	-
99-05245-14	34 lbs.	City Bar Table Maple/Black 30" Round	30"Round x 42"H	\$200.00	\$	-
99-05245-15	41 lbs.	City Bar Table Maple/Black 36" Round	36"Round x 42"H	\$205.00	\$	-
99-05245-07	30 lbs.	Park Ave Bar Table Maple/Chrome 30" Round	30"Round x 42"H	\$200.00	\$	-
99-05245-08	37 lbs.	Park Ave Bar Table Maple/Chrome 36" Round	36"Round x 42"H	\$205.00	\$	-
99-05245-16	34 lbs.	Summit Bar Table White/Black 30" Round	30"Round x 42"H	\$200.00	\$	-
99-05245-17	41 lbs.	Summit Bar Table White/Black 36" Round	36"Round x 42"H	\$205.00	\$	-
99-05245-10	30 lbs.	Blanco Bar Table White/Chrome 30" Round	30"Round x 42"H	\$200.00	\$	-
99-05245-11	37 lbs.	Blanco Bar Table White/Chrome 36" Round	36"Round x 42"H	\$205.00	\$	-
99-05245-22	43 lbs.	Fuze Bar Table	36"Square x 42"H	\$221.00	\$	-
99-05245-12	28 lbs.	Blanco Bar Table - White/Chrome 24"Square	24"Square x 42"H	\$200.00	\$	-
99-05245-13	69 lbs.	Blanco Rectangle Bar Table - White/Chrome	72"W x 24"D x 42"H	\$310.00	\$	-
99-05245-20	28 lbs.	Spectrum Bar Table Red	24"Square x 42"H	\$216.00	\$	-
99-05245-21	28 lbs.	Spectrum Bar Table Blue	24"Square x 42"H	\$216.00	\$	-
99-05245-18	28 lbs.	Spectrum Bar Table Purple	24"Square x 42"H	\$216.00	\$	-
99-05245-19	28 lbs.	Spectrum Bar Table Green	24"Square x 42"H	\$216.00	\$	-
05012-0002	35 lbs.	Chardonnay Glass & Chrome Bar Table	31"Round x 42"H	\$284.00	\$	-
05202-0049	50 lbs.	Zinc Bar Table	24"Round x 42"H	\$300.00	\$	-
05204-0001	75 lbs.	Aspen Bar Table	72"W x 26"D x 42"H	\$557.00	\$	-
Café Tables (Pg. 24 & 25)						
99-05036-01	30 lbs.	Euro Café Table Black/Black 30" Round	30"Round x 30"H	\$200.00	\$	-
99-05036-02	37 lbs.	Euro Café Table Black/Black 36" Round	36"Round x 30"H	\$205.00	\$	-
99-05036-04	27 lbs.	Silk Café Table Black/Chrome 30" Round	30"Round x 30"H	\$200.00	\$	-
99-05036-05	34 lbs.	Silk Café Table Black/Chrome 36" Round	36"Round x 30"H	\$205.00	\$	-
99-05036-07	27 lbs.	Park Ave Café Table Maple/Chrome 30" Round	30"Round x 30"H	\$200.00	\$	-
99-05036-08	34 lbs.	Park Ave Café Table Maple/Chrome 36" Round	36"Round x 30"H	\$205.00	\$	-
99-05036-14	30 lbs.	City Café Table Maple/Black 30" Round	30"Round x 30"H	\$200.00	\$	-
99-05036-15	37 lbs.	City Café Table Maple/Black 36" Round	36"Round x 30"H	\$205.00	\$	-
99-05036-16	30 lbs.	Summit Café Table White/Black 30" Round	30"Round x 30"H	\$200.00	\$	-
99-05036-17	37 lbs.	Summit Café Table White/Black 36" Round	36"Round x 30"H	\$205.00	\$	-
99-05036-10	27 lbs.	Blanco Café Table White/Chrome 30" Round	30"Round x 30"H	\$200.00	\$	-
99-05036-11	34 lbs.	Blanco Café Table White/Chrome 36" Round	36"Round x 30"H	\$205.00	\$	-
99-05036-22	40 lbs.	Fuze Café Table	36"Square x 30	\$221.00	\$	-
99-05036-12	25 lbs.	Blanco Café Table White/Chrome 24"Square	24"Square x 30"H	\$200.00	\$	-
99-05036-13	63 lbs.	Blanco Café Table White/Chrome Rectangle	72"W x 24"D x 30"H	\$310.00	\$	-
99-05036-20	25 lbs.	Spectrum Café Table Red	24"Square x 29"H	\$216.00	\$	-
99-05036-21	25 lbs.	Spectrum Café Table Blue	24"Square x 29"H	\$216.00	\$	-

99-05036-18	25 lbs.	Spectrum Café Table Purple	24"Square x 29"H	\$216.00		\$	-
99-05036-19	25 lbs.	Spectrum Café Table Green	24"Square x 29"H	\$216.00		\$	-
05090-0001	90 lbs.	Aspen Dining Table	72"W x 30"D x 30"H	\$478.00		\$	-
05088-0505	200 lbs.	Brio Dining Table	96"W x 48"D x 30"H	\$641.00		\$	-
Office Seating (Pg. 26 & 27)							
14136-0002	38 lbs.	Tamiri Black Leather High Back Chair	25"W x 27"D x 45"H	\$252.00		\$	-
14176-0007	37 lbs.	Tamiri Black Leather Mid Back Chair	27"Square x 39"H	\$221.00		\$	-
14128-0002	41 lbs.	Tamiri Black Leather Guest Chair	25"W x 26"D x 37"H	\$205.00		\$	-
14136-0081	40 lbs.	Accord Black Leather High Back	25"Square x 44"H	\$315.00		\$	-
14136-0010	40 lbs.	Accord White Leather High Back	25"Square x 44"H	\$315.00		\$	-
14250-0013	36 lbs.	Goal Black Task Chair With Arms	25"Square x 39"H	\$168.00		\$	-
14250-0014	38 lbs.	Goal Black Task Chair Armless	21"W x 25"D x 39"H	\$153.00		\$	-
14136-0080	40 lbs.	Enterprise High Back Black Fabric Conference Chair	25"W x 27"D x 45"H	\$221.00		\$	-
14176-0046	35 lbs.	Enterprise Mid Back Black Fabric Conference Chair	24"W x 26"D x 39"H	\$205.00		\$	-
14128-0096	30 lbs.	Enterprise Guest Black Fabric Conference Chair	25"W x 27"D x 37"H	\$189.00		\$	-
14307-0003	36 lbs.	Goal Black Drafting Stool - Arms	25"W x 24"D x 48"H	\$179.00		\$	-
14307-0004	30 lbs.	Goal Black Drafting Stool - Armless	21"W x 24"D x 48"H	\$168.00		\$	-
Conference Tables (Pg. 27)							
14062-0105	97 lbs.	42" Round Conference Table - Black	42" Round x 29"H	\$279.00		\$	-
14062-0106	97 lbs.	42" Round Conference Table - Mahogany	42" Round x 29"H	\$279.00		\$	-
14062-0224	175 lbs.	Conference Rectangle Table 6' - Black	72"W x 36"D x 30"H	\$473.00		\$	-
14062-0220	175 lbs.	Conference Rectangle Table 6' - Mahogany	72"W x 36"D x 30"H	\$473.00		\$	-
14062-0281	175 lbs.	Conference Rectangle Table 6' - White	72"W x 36"D x 30"H	\$499.00		\$	-
14062-0225	220 lbs.	Conference Rectangle Table 8' - Black	96"W x 48"D x 30"H	\$510.00		\$	-
14062-0226	220 lbs.	Conference Rectangle Table 8' - Mahogany	96"W x 48"D x 30"H	\$510.00		\$	-
14062-0282	220 lbs.	Conference Rectangle Table 8' - White	96"W x 48"D x 30"H	\$536.00		\$	-
Office Furniture (Pg. 28 & 29)							
14309-0001	125 lbs.	Computer Kiosk - Black	24"Square x 42"H	\$410.00		\$	-
14179-0005	125 lbs.	Computer Kiosk - White	24"Square x 42"H	\$410.00		\$	-
14029-0098	56 lbs.	5 Shelf Bookcase - Black	36"W x 12"D x 72"H	\$394.00		\$	-
14029-0091	55 lbs.	5 Shelf Bookcase - Mahogany	36"W x 12"D x 72"H	\$394.00		\$	-
14072-0108	225 lbs.	Black Credenza	60"W x 20"D x 29"H	\$368.00		\$	-
14083-0105	290 lbs.	Black Double Pedestal Desk	60"W x 30"D x 29"H	\$420.00		\$	-
14072-0038	225 lbs.	Genoa Storage Credenza - Mahogany - 2 Drawer	66"W x 20"D x 29"H	\$368.00		\$	-
14072-0039	200 lbs.	Genoa Kneespace Storage Credenza - Mahogany	66"W x 20"D x 29"H	\$342.00		\$	-
14083-0117	290 lbs.	Genoa Exec. Desk - Mahogany - Double Pedestal	72"W x 36"D x 29"H	\$436.00		\$	-
05088-0365	70 lbs.	Vivid Café - Square Table Glass	42"Square x 30"H	\$342.00		\$	-
05088-0364	90 lbs.	Vivid Café - Rectangle Table Glass	60"W x 36"D x 30"H	\$394.00		\$	-
05088-0498	77 lbs.	Brooklyn II Rect Dining Table	60"W x 36"D x 30"H	\$410.00		\$	-
05088-0499	59 lbs.	Brooklyn II Round Dining Table	42" Round x 30"H	\$321.00		\$	-
05090-0001	90 lbs.	Aspen Dining Table	72"W x 30"D x 30"H	\$478.00		\$	-
05088-0505	200 lbs.	Brio Dining Table	96"W x 48"D x 30"H	\$641.00		\$	-
Metal File & Storage Cabinets (Pg. 30)							
14148-0001	35 lbs.	2 Drawer Vertical File - Letter Size Black	15"W x 25"D x 29"H	\$137.00		\$	-
14147-0001	35 lbs.	2 Drawer Vertical File - Legal Size Black	18"W x 25"D x 29"H	\$179.00		\$	-
14148-0002	45 lbs.	4 Drawer Vertical File - Letter Size Black	15"W x 25"D x 52"H	\$184.00		\$	-
14147-0002	45 lbs.	4 Drawer Vertical File - Legal Size Black	18"W x 25"D x 52"H	\$205.00		\$	-
14143-0006	100 lbs.	2 Drawer Lateral File - Black	36"W x 18"D x 27"H	\$184.00		\$	-
14143-0144	125 lbs.	2 Drawer Lateral File - Black	36"W x 20"D x 29"H	\$216.00		\$	-
14143-0008	170 lbs.	4 Drawer Lateral File - Black	36"W x 18"D x 54"H	\$226.00		\$	-
14034-0015	135 lbs.	Storage Cabinet - Black	36"W x 18"D x 72"H	\$226.00		\$	-
Pedestals (Pg. 31)							
12091-0023	50 lbs.	Display Pedestal 14" x 42" Black	14"Square x 42"H	\$273.00		\$	-
12091-0004	120 lbs.	Display Pedestal 24" x 42" Black	24"Square x 42"H	\$331.00		\$	-
12091-0002	55 lbs.	Display Pedestal 18" x 42" Black	18"Square x 42"H	\$305.00		\$	-
12091-0030	50 lbs.	Display Pedestal 14" x 42" White	14"Square x 42"H	\$273.00		\$	-
12091-0024	45 lbs.	Display Pedestal 14" x 36" Black	14"Square x 36"H	\$231.00		\$	-
12091-0034	75 lbs.	Display Pedestal 24" x 36" Black	24"Square x 36"H	\$331.00		\$	-
12091-0031	45 lbs.	Display Pedestal 14" x 36" White	14"Square x 36"H	\$231.00		\$	-
12091-0033	75 lbs.	Display Pedestal 24" x 36" White	24"Square x 36"H	\$331.00		\$	-
12091-0025	40 lbs.	Display Pedestal 14" x 30" Black	14"Square x 30"H	\$216.00		\$	-
12091-0003	80 lbs.	Display Pedestal 24" x 30" Black	24"Square x 30"H	\$315.00		\$	-
12091-0001	45 lbs.	Display Pedestal 18" x 30" Black	18"Square x 30"H	\$221.00		\$	-
12091-0032	40 lbs.	Display Pedestal 14" x 30" White	14"Square x 30"H	\$216.00		\$	-
14309-0001	125 lbs.	Locking Pedestal Black	24"Square x 42"H	\$410.00		\$	-
14179-0005	125 lbs.	Locking Pedestal White	24"Square x 42"H	\$410.00		\$	-
12091-0055	24 lbs.	Fuze Pedestal	16"Square x 44"H	\$226.00		\$	-
12091-0043	24 lbs.	London Pedestal	16"Square x 44"H	\$226.00		\$	-
Miscellaneous Items (Pg. 32)							
14189-0066	50 lbs.	Stanchion Chrome	41"H	\$63.00		\$	-
11526-0001	2 lbs.	Stanchion Rope - Red Velour	6' L	\$32.00		\$	-
14308-0009	8 lbs.	Literature Stand - Black	15"W x 12"D x 53.5"H	\$153.00		\$	-
14308-0010	8 lbs.	Literature Stand - Aluminum	15"W x 12"D x 53.5"H	\$153.00		\$	-
14308-0005	7 lbs.	Literature Rack - Black Metal	10.5"W x 9.5"D x 57"H	\$158.00		\$	-
01209-0003	50 lbs.	Compact Refrigerator Black - 4.0 Cu Ft	21"W x 22"D x 32"H	\$284.00		\$	-

14523-0001	9.25 lbs.	iPad® Stand Black	14.25"W x 41.75"H	\$179.00		\$ -
14523-0002	9.25 lbs.	iPad® Stand Silver	14.25"W x 41.75"H	\$179.00		\$ -
Lighting (Pg. 33)						
09417-0001	4 lbs.	Brushed Steel Table Lamp - White	26"H	\$100.00		\$ -
09392-0001	8 lbs.	Brushed Steel Floor Lamp - White	66"H	\$142.00		\$ -
09417-0001	7 lbs.	Brushed Nickel Table Lamp - White	29"H	\$100.00		\$ -
09392-0001	12 lbs.	Brushed Nickel Floor Lamp - White	60"H	\$142.00		\$ -
09417-0001	7 lbs.	Rubbed Bronze Table Lamp - White	28"H	\$100.00		\$ -
09392-0001	11 lbs.	Rubbed Bronze Floor Lamp - White	60"H	\$142.00		\$ -
09392-0001	7 lbs.	Neutrino Steel Floor Lamp - Steel	67"H	\$142.00		\$ -

DO NOT MAIL ORDER FORM - Email / Fax Form ONLY

Please make payments payable to: RPMXPO
1490 Westfork Drive Suite G
Lithia Springs GA 30122

Total Product	\$	-
Late Fee %	\$	-
Sub Total	\$	-
Sales Tax %	\$	-
Total Amount Due	\$	-

Company Name	-	Credit Card Type			
Street Address		Credit Card #			
City		Card Holder			
State		Expiration Date		Security Code	
Zip Code		Signature			
Name / Date of Show					
Booth Number	-	Date			
Contact Name		Email Address			
Contact Cell		Fax #			
Special Instructions:					



Joseph P. Cribbins

□ □ □ □ □ or 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Shelving Units and Table Risers Order Form **Deadline: 10/08/21**

All shelves and feet will be delivered to your booth; however, it is the exhibitor's responsibility to install and dismantle them. (Note: There is a 12" space between shelves.)

MULTI-SHELF SHELVING UNITS				
Quantity	Description	Discount Rate	Standard Rate	Amount
4' LONG	2-Shelf Unit	\$ 77.37	\$ 96.71	\$
	4-Shelf Unit	\$ 154.70	\$ 193.38	\$
6' LONG	2-Shelf Unit	\$ 90.30	\$ 112.87	\$
	4-Shelf Unit	\$ 180.49	\$ 225.62	\$
Sub-Total				\$
9% AL Sales Tax				\$
TOTAL AMOUNT →				\$



4' 2-Shelf Unit
4'L x 32"H x 11"D



4' 4-Shelf Unit
4'L x 49"H x 11"D



6' 2-Shelf Unit
6'L x 32"H x 11"D



6' 4-Shelf Unit
6'L x 49"H x 11"D

TABLE RISERS				
Quantity	Description	Discount Rate	Standard Rate	Amount
4' LONG	8" H - Table Riser	\$ 25.02	\$ 31.28	\$
	12" H - Table Riser	\$ 25.02	\$ 31.28	\$
	18" H - Table Riser	\$ 25.02	\$ 31.28	\$
6' LONG	8" H - Table Riser	\$ 27.40	\$ 34.26	\$
	12" H - Table Riser	\$ 27.40	\$ 34.26	\$
	18" H - Table Riser	\$ 27.40	\$ 34.26	\$
Sub-Total				\$
9% AL Sales Tax				\$
TOTAL AMOUNT →				\$



4' L x 8" H Table Riser



6' L x 8" H Table Riser



4' L x 12" H Table Riser



6' L x 12" H Table Riser



4' L x 18" H Table Riser



6' L x 18" H Table Riser

Cancellation Policy: Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Joseph P. Cribbins

□ □ □ □ □ □ or 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Tables Order Form

Deadline: 10/08/21

DRAPED DISPLAY TABLES COLORS: Black, Blue, Gold, Gray, Purple, Red, Teal and White <i>Price includes white vinyl top & 3 sides draping</i>				
Qty	Description	Advance Rate	Standard Rate	Amount
	2' X 4' X 30" High	\$ 139.83	\$ 174.79	\$
	2' X 6' X 30" High	\$ 163.19	\$ 203.99	\$
	2' X 8' X 30" High	\$ 201.91	\$ 252.38	\$
	2' X 4' X 42" High	\$ 154.54	\$ 193.17	\$
	2' X 6' X 42" High	\$ 201.91	\$ 252.38	\$
	2' X 8' X 42" High	\$ 232.84	\$ 291.05	\$
UNDRAPED DISPLAY TABLES				
	2' X 4' X 30" High	\$ 77.21	\$ 96.52	\$
	2' X 6' X 30" High	\$ 90.08	\$ 112.60	\$
	2' X 8' X 30" High	\$ 108.36	\$ 135.45	\$
	2' X 4' X 42" High	\$ 86.67	\$ 108.34	\$
	2' X 6' X 42" High	\$ 108.36	\$ 135.45	\$
	2' X 8' X 42" High	\$ 121.87	\$ 152.34	\$
TABLE DRAPING - 4TH SIDE COLORS: Black, Blue, Gold, Gray, Purple, Red, Teal and White				
	For 30" High Table	\$ 74.56	\$ 93.20	\$
	For 42" High Table	\$ 74.56	\$ 93.20	\$

ROUND PEDESTAL TABLES				
Qty	Description	Advance Rate	Standard Rate	Amount
	Round Pedestal Table (30" H X 30" D)	\$ 252.42	\$ 315.52	\$
	Round Pedestal Table (42" H X 30" D)	\$ 264.90	\$ 331.13	\$
Sub-Total				\$
9% AL Sales Tax				\$
TOTAL AMOUNT →				\$



30" H
Pedestal Table



42" H
Pedestal Table



Choose Your Table Draping Colors



Black Blue Gold Gray Purple Red Teal White

Please note: The drape colors shown above are represented as accurately as possible; however, due to the variances among computer monitors and printers, the colors displayed on your screen or printed form may not depict an accurate reproduction of the actual swatch color.

Cancellation Policy: Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Booth Accessories Order Form

Deadline: 10/08/21

BOOTH ACCESSORIES				
Qty	Description	Advance Rate	Standard Rate	Amount
	Side Chair	\$ 68.99	\$ 86.24	\$
	Padded Stool	\$ 89.65	\$ 112.06	\$
	Wastebasket	\$ 21.46	\$ 26.83	\$
	Floor Easel	\$ 38.76	\$ 48.46	\$
	Sign Holder	\$ 104.90	\$ 131.13	\$
	Waterfall Rack	\$ 77.37	\$ 96.71	\$
	Z Rack	\$ 156.38	\$ 195.48	\$
	Bag Rack	\$ 156.38	\$ 195.48	\$
	Literature Rack	\$ 217.70	\$ 272.12	\$
	8' Upright and base	\$ 20.70	\$ 25.87	\$
	Crossbar	\$ 17.30	\$ 21.63	\$
	Track Light	\$ 81.48	\$ 101.85	\$
	Plexi Glass Shield 23"x18" plexi with feet	\$155.00	\$255.00	
Sub-Total				\$
9% STATE Sales Tax				\$
TOTAL AMOUNT →				\$



Side Chair



Padded Stool



Wastebasket



Floor Easel



Sign Holder



Waterfall Rack



Z Rack



Bag Rack



Literature Rack



8' Upright and base



Crossbar



Stem Light



Plexi Glass Shield

Cancellation Policy: Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Joseph P. Cribbins

□ □ □ □ □ □ r 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Booth Carpet and Padding Order Form

Deadline: 10/08/21

STANDARD CARPET

Price includes installation.

Please select your color from those at right under "Standard Carpet Colors."

No guarantee of color match when ordering multiple carpets.

Color	Quantity	Size	Advance Rate	Standard Rate	Amount
		10' X 10'	\$ 184.60	\$ 230.75	\$
		10' X 20'	\$ 359.86	\$ 449.82	\$
		10' X 30'	\$ 535.17	\$ 668.97	\$

CUSTOM SIZE CARPET

Includes poly covering for protection and installation to fit booth space.

Note: 100 Square Foot Minimum Order

Please select your color from those at right under "Custom Size Carpet Colors."

Dimensions	Total Sq. Ft.	Color	Advance Rate	Standard Rate	Amount
' X '			\$ 3.85 / sq. ft.	\$ 4.81 / sq. ft.	\$

26 OZ. PLUSH CUSTOM-SIZE CARPET

Includes poly covering for protection and installation to fit booth space.

Note: 100 Square Foot Minimum Order

Please select your color from those at right under "26 oz. Plush Carpet Colors."

Dimensions	Total Sq. Ft.	Color	Advance Rate	Standard Rate	Amount
' X '			\$ 5.80 / sq. ft.	\$ 7.26 / sq. ft.	\$

CUSTOM PADDING

Note: 100 Square Foot Minimum Order

Dimensions	Total Sq. Ft.	Advance Rate	Standard Rate	Amount
' X '		\$.76 / sq. ft.	\$.95 / sq. ft.	\$

VISQUEEN

Note: 100 Square Foot Minimum Order

Dimensions	Total Sq. Ft.	Advance Rate	Standard Rate	Amount
' X '		\$.44 / sq. ft.	\$.55 / sq. ft.	\$

Sub-Total

\$

9% AL Sales Tax

\$

TOTAL AMOUNT →

\$

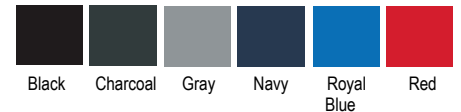
CARPET IS MANDATORY!!

Standard Carpet Colors



Black Gray Blue Red

Custom Size Carpet Colors



Black Charcoal Gray Navy Royal Blue Red

26 oz. Plush Carpet Colors



Navy White Red Forest Green Purple

Please note: The carpet colors shown above are represented as accurately as possible; however, due to the variances among computer monitors and printers, the colors displayed on your screen or printed form may not depict an accurate reproduction of the actual swatch color.

Cancellation Policy: Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Joseph P. Cribbins

□ □ □ □ □ □ or 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Modular Hardwall Accessories Order Form

Deadline: 10/08/21

MODULAR HARDWALL ACCESSORIES				
Quantity	Description	Advance Rate	Standard Rate	Amount
	Velcro Panel Insert (replaces PVC panel)	\$ 191.52	\$ 239.41	\$
	Pegboard Panel Insert (1 m x 8' high) (replaces PVC panel)	\$ 162.54	\$ 203.18	\$
	Hanging Rod Attachment	\$ 175.56	\$ 219.45	\$
	Cascading Waterfall Attachment	\$ 46.44	\$ 58.05	\$
	Extra White PVC Panel	\$ 319.19	\$ 398.99	\$
	Extra Velcro Panel	\$ 367.54	\$ 459.43	\$
	1 Meter Counter (36"x42"x18")	\$ 338.50	\$ 423.13	\$
	2 Meter Counter (72"x36"x18")	\$ 580.33	\$ 725.41	\$
	Locks for Counters	\$ 49.41	\$ 61.77	\$
	1 Straight Shelf & 2 Brackets	\$ 90.89	\$ 113.62	\$
	1 Angled Shelf & 2 Brackets	\$ 110.25	\$ 137.81	\$
	Side Rail (each)	\$ 289.19	\$ 361.49	\$
Sub-Total				\$
9% AL Sales Tax				\$
TOTAL AMOUNT →				\$

Cancellation Policy: Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Joseph P. Cribbins

□ □ □ □ □ □ or 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Back and Side Drape Order Form

Deadline: 10/08/21

BACK DRAPE AND SIDE RAILS

Price is per linear foot and includes required hardware (uprights, crossbars, etc.).

AVAILABLE COLORS: Berry, Black, Blue, Burgundy, Gold, Gray, Peach,
Plum, Purple, Red, Teal and White

Drape Height	Color	# of Linear Feet Required	Rate per Linear Foot	Amount
3 FEET HIGH			\$ 3.89 / linear foot	\$
8 FEET HIGH			\$ 10.38 / linear foot	\$
Sub-Total				\$
9% AL Sales Tax				\$
TOTAL AMOUNT →				\$

Cancellation Policy: Any and all orders cancelled before the discount deadline will be refunded at 100% of the original price. Any and all orders cancelled after the discount deadline but within 48 hours of the order date will be refunded at 100%. Any and all orders cancelled more than 48 hours of the event move in will receive a credit of 50% of the original price. Any and all orders cancelled less than 48 hours of the event move in are non-refundable. No refunds will be issued. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:

rpmXPO GUIDELINES FOR PRINTED ARTWORK

So that we can provide for you our best possible image results, please observe the following when setting up your graphic files for print:

- 150 dpi minimum resolution - 300 dpi is preferred
- CMYK color format
- .PDF file format, only
- 100% file size (full print size)*
- Exact image size and name as shown in our extracts
- Minimum 1/8" (.125") bleed all sides, with crop marks
- Or, *for single-sided images, only*, you have the option of surrounding the image with cut lines in any spot color named "Thru_cut". No bleed is then required.

*For very large images, half-size or quarter-size files may be submitted. In such cases, please indicate '1/2 size file' or '1/4 size file.' Your images will be printed full size.

Thank you.



Joseph P. Cribbins

□ □ □ □ □ □ or 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Signs and Banners Order Form

Deadline: 10/08/21

Sign prices are based on customer supplying print-ready graphics in the requested format (see previous page). In order to receive the discount rate, graphics must be received by Friday, October 08, 2021.

Qty	Description	Discount Rate	Standard Rate	Amount
STANDARD FOAMCORE SIGNS, SINGLE-SIDED				
	Vertical 22" X 28"	\$ 64.00	\$ 80.00	\$
	Horizontal 28" X 28"	\$ 64.00	\$ 80.00	\$
	Vertical 28" X 44"	\$ 128.00	\$ 160.00	\$
	Horizontal 44" X 28"	\$ 128.00	\$ 160.00	\$
	Meterboard 34" X 74"	\$ 262.00	\$ 327.00	\$
ACCESSORIES				
	Foamcore 4' X 8'	\$ 66.00	\$ 82.00	\$
	Velcro	\$ 15.00	\$ 18.00	\$
Qty	Description	Discount Rate	Standard Rate	Amount
REPLACEMENT ID SIGN - CARDSTOCK				
	7" x 44" Horizontal	\$ 32.00	\$ 40.00	\$
Total Sq. Ft.	Description	Discount Rate	Standard Rate	Amount
VINYL BANNERS WITH DIGITAL PRINTING Grommets Included				
	Vertical / sq. ft. _____ x _____	\$ 16.00 per sq. ft.	\$ 20.00 per sq. ft.	\$
	Horizontal / sq. ft. _____ x _____	\$ 16.00 per sq. ft.	\$ 20.00 per sq. ft.	\$

Qty	Size	Discount Rate	Standard Rate	Amount
WHITE SHOWCARD with EASEL BACK Price Based on Block Letters, Black Lettering				
	8 1/2" X 11"	\$ 40.00	\$ 50.00	\$
Orientation: <input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical <ul style="list-style-type: none"> Signs ordered less than ten business days prior to show opening and on Saturday, Sunday or Holidays will be billed at double the Standard Rates. Prices will be quoted on all special work (logos, trademarks, special lettering cut-out, odd sizes, etc.) All advance order signs will be available for customer pick-up at the show site service desk. NO GUARANTEED DELIVERY TIME ON ORDERS PLACED AT THE SHOW SITE SERVICE DESK. 				

Sub-Total	\$
9% AL Sales Tax	\$
TOTAL AMOUNT →	\$

Sign prices are based on customer supplying print-ready graphics in the requested format (see previous page).

Cancellation Policy: Sign orders cancelled before the return deadline will be refunded at 50%. Sign orders cancelled after the return deadline will not be eligible for refund.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Vehicle Spotting Order Form

Deadline: 10/08/21

VEHICLES ON DISPLAY

All vehicles entering the exhibit floor for booth display purposes
will be "Spotted" by RPMXPO.
A Spotting Fee of \$95.00 (round trip) applies.

Quantity of Vehicles to be Spotted	Rate per Round Trip	Total
	\$ 95.00	\$
TOTAL AMOUNT →		\$

All vehicles must take the following safety precautions:

- Batteries must be disconnected and taped
- Fuel tanks must have no more than one quarter of a tank of gas
- Fuel tanks must be locked with a locking cover to prevent the escape of vapors
- Refueling, or removal of fuel from vehicles, on the premises is prohibited
- Vehicles may not be moved during show hours

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Joseph P. Cribbins

November 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Display Labor Order Form

Deadline: 10/08/21

Display Labor for Installation and Dismantling of Exhibits — Power Tools Are Not Supplied —		
Straight Time 8:00 am to 4:30 pm Monday through Friday.	Overtime After 4:30 pm until 8:00 am Monday through Friday, all day Saturday and Sunday.	Double Time All holidays and any time a worker works more than ten (10) hours in the same day
\$ 91.15 per hour, one hour minimum per worker, thereafter 1/2 hr. increments.	\$ 136.73 per hour, one hour minimum per worker, thereafter 1/2 hr. increments.	\$ 182.30 per hour, one hour minimum per worker, thereafter 1/2 hr. increments.
All Labor orders received after the return deadline date will be charged an additional 25%		

NOTE:

8:00 am is the only guaranteed starting time. All the other orders will be filled as labor is available.
All labor must be signed in and out at the Service Desk.

PLEASE INDICATE SERVICE REQUIRED:

- ☐ EXHIBITOR'S SUPERVISION – All work performed must be under the supervision of the Exhibitor
- ☐ RPMXPO SUPERVISION – Hourly rate plus 30% Supervision charge. Minimum \$40.00. Detailed set-up and outbound shipping instructions must be sent in advance.

	Dates Required	# of Workers Requested	Time of Day Requested	Estimated # of Hours Per Worker	Estimated Amount
SET-UP	Saturday, November 13th				\$
	Sunday, November 14th				
	Monday, November 15th				
DISMANTLE	Wednesday, November 17th				\$
	Thursday, November 18th				
TOTAL AMOUNT →					\$

Name of Carrier: _____ # of Crates: _____ # Cartons: _____ # of Skids: _____

Display shipped to:	<input type="checkbox"/> Warehouse	<input type="checkbox"/> Show Site	<input type="checkbox"/> Display includes Carpet	<input type="checkbox"/> Will Rent Carpet
---------------------	------------------------------------	------------------------------------	--	---

PLEASE INCLUDE YOUR SET-UP PLANS WITH YOUR ORDER

After Dismantle Return Display to: _____

Cancellation Policy: Labor service orders cancelled prior to 48 hours of the event move in will be refunded at 75% of the original price. Labor service orders cancelled less than 48 hours prior to move in will be invoiced 50% of the original order. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Joseph P. Cribbins

November 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Forklift Order Form

Deadline: 10/08/21

Order Forklift Labor only if you need to assemble, move, unskid, relocate, unpack heavy equipment, after it has been delivered to your booth.

PLEASE NOTE: Exhibitors are allowed a one-time spotting of equipment or machinery (within 6" tolerance) in its initial delivery as handled from carrier to booth, provided exhibitor or his representative is present at time of delivery to booth. It is not necessary to order forklift labor for this function; however, any additional movement or unskidding at exhibit booth will require a forklift order. Do not order forklift labor for motorized or mobile equipment.

Workmen and material handling equipment ordered for the start of the day will be provided at 8:00 AM. Any orders, after 8:00 AM, will be assigned after finishing earlier requests. Exhibitors must verify any forklift labor and material handling equipment orders on the show floor. All workmen and material handling equipment must be signed in and out at the Service Desk.

Forklift Labor Rates	Forklift Crew Consists of One Ground Man and One Forklift Operator		
	Straight Time 8:00 am to 4:30 pm Monday through Friday	Overtime After 4:30 pm until 8:00 am Monday through Friday, all day Saturday and Sunday	Double Time All holidays and any time a worker works more than ten (10) hours in the same day
Additional Worker	\$ 91.15 per hour, one hour minimum, per worker, thereafter ½ hr. increments	\$ 136.73 per hour, one hour minimum, per worker, thereafter ½ hr. increments	\$ 182.30 per hour, one hour minimum, per worker, thereafter ½ hr. increments
Fork Lift with Operator Up to 5,000 lbs. Capacity	\$ 144.69 per hour, one hour minimum, per worker, thereafter ½ hr. increments	\$ 217.08 per hour, one hour minimum, per worker, thereafter ½ hr. increments	\$ 289.38 per hour, one hour minimum, per worker, thereafter ½ hr. increments
Over 5,000 lbs. 4 Stage Forklift	Quoted Upon Request		
Standard Operating Procedure	All Labor orders received after the return deadline date will be charged an additional 25% Anything that requires straps, shackles, and a 4 Stage Forklift, will come with an additional worker. (See additional worker prices above)		

	Dates Required	Service Required	Time Requested	Estimated # of Hours Per Crew	Estimated Amount
SET-UP	Saturday, November 13th				\$
	Sunday, November 14th				
	Monday, November 15th				
DISMANTLE	Wednesday, November 17th				\$
	Thursday, November 18th				

of Pieces to be Spotted: _____ Heaviest Pieces: _____

TOTAL AMOUNT → \$

Cancellation Policy: Labor service orders cancelled prior to 48 hours of the event move in will be refunded at 75% of the original price. Labor service orders cancelled less than 48 hours prior to move in will be invoiced 50% of the original order. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Booth Cleaning, Porter Service, & Sanitizing Order Form

10/08/21

Booth Cleaning

All carpets ordered from RPMXPO are installed clean for your use; however, you may want to order cleaning services for debris created during set-up. Please choose either **One-Time** (before initial opening) **Vacuuming** or **Daily Vacuuming** below.

Vacuuming Once before initial opening	Booth Dimensions	Total Square Feet	X	Advance Rate	or	Standard Rate	X	# of Days	Amount
	ft X ft	ft	X	\$0.35/sq. ft	or	\$0.44/sq. ft	X	1	\$
Vacuuming Daily (Rate is for duration of show-not per day)	Booth Dimensions	Total Square Feet	X	Advance Rate	or	Standard Rate	X	# of Days	Amount
	ft X ft	ft	X	\$0.78/sq ft	or	\$0.97/sq ft	X	2	\$
Minimum Charge— 100 Sq. ft.								Total Amount	\$

Porter Service

Porter Service includes emptying wastebaskets within the booth every two hours during the show. It may be ordered once for the first day of the show only or daily. Please choose either **One-Time** (before initial opening) or **Daily Porter Service** below.

Porter Service Once	Booth Dimensions	Total Square Feet	X	Advance Rate	or	Standard Rate	X	# of Days	Amount
	ft X ft	ft	X	\$0.24/sq. ft	or	\$0.29/sq. ft	X	1	\$
Porter Service Daily (Rate is for duration of show-not per day)	Booth Dimensions	Total Square Feet	X	Advance Rate	or	Standard Rate	X	# of Days	Amount
	ft X ft	ft	X	\$0.51/sq ft	or	\$0.64/sq ft	X	2	\$
Minimum Charge— 100 Sq. ft.								Total Amount	\$

Sanitizing

Handheld sprayer is used for disinfecting and sanitizing your booth and booth properties. Provides an electrical charge to solutions, allowing them to wrap conductive surfaces with effective and even coverage. Double-charged particles envelope all conductive surfaces - shadowed, vertical, and underneath.

Sanitizing Once before initial opening	Booth Dimensions	Total Square Feet	X	Advance Rate	or	Standard Rate	X	# of Days	Amount
	ft X ft	ft	X	\$0.55/sq. ft	or	\$0.68/sq. ft	X	1	\$
Sanitizing Daily (Rate is for duration of show-not per day)	Booth Dimensions	Total Square Feet	X	Advance Rate	or	Standard Rate	X	# of Days	Amount
	ft X ft	ft	X	\$1.00/sq ft	or	\$1.36/sq ft	X	2	\$
Minimum Charge— 100 Sq. ft.								Total Amount	\$

Please note when utilizing this service, there is no liability for an injury or death of an individual entering your booth if such injury or death results from the inherent risks of contracting COVID-19. You are assuming this risk by entering the premises.

Cancellation Policy: Labor service orders cancelled prior to 48 hours of the event move in will be refunded at 75% of the original price. Labor service orders cancelled less than 48 hours prior to move in will be refunded 50% of the original order. Refer to Payment Policies for full description.

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



F.A.Q.

HOW DO I SHIP TO WAREHOUSE?

(i.e. advance shipment to warehouse)

- We will accept freight beginning 30 days prior to show move-in.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Material Handling Order Form. Your freight will be accepted after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday 8:00 a.m. to 4:30 p.m. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

HOW DO I SHIP TO SHOW SITE? (i.e. direct to show site)

- Freight will be accepted only during exhibitor move in. Please refer to the Exhibitor Information page for specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Be sure to check your service manual if you are targeted for a specific date or time.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- We do not accept collect shipments. Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Material Handling Order Form page. We have also included in your service manual labels for both warehouse and show site shipments for you to copy and attach to cartons as needed.
- Some labels are color coded, so please check the service manual before making copies.
- Try to label every carton that is skidded with at least your name & booth number.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up "Empty Labels" at the RPM Service Desk. Place a label on each container. Please consolidate containers if possible. Labeled containers will be picked up periodically and stored during the show.
- At the close of the show, the empty containers will be returned to the booths in random order. Depending upon the size of the show, this process may take several hours.

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show - the time between your departure and the actual pickup of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- For your convenience, ABF Freight will be on site to handle outbound transportation.
- Each shipment must have a completed Bill of Lading form in order to ship materials from the show. All pieces must be labeled individually. (You can pick up a bill of lading from the RPMXPox Service Desk.)
- After materials are packed, labeled, and ready to be shipped, the completed Bill of Lading must be turned in at the RPM Service Desk. DO NOT leave the bill of lading in your booth.
- Provide your designated carrier with pickup information. Please refer to the Exhibitor Information page for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment either will be rerouted through ABF Freight.
- You must notify your carrier of the dates & times of pick-up if you are not using ABF Freight.

DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by adding "riders" to your existing policies.



Joseph P. Cribbins

□ □ □ □ □ or 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Shipping Definitions

CRATED - Referred to as "Common Carrier Shipments"

- Crates, fiber cases, cartons, etc. that are not stacked but placed side by side on the trailer.

UNCRATED - Referred to as loose or pad wrapped; i.e., your exhibit material is not protected in a shipping container.

ADDITIONAL HANDLING - Referred to as "Van Line Shipments"

- In this instance, the carrier delivering your exhibit to the show is charging you by space used (per cubic foot) as opposed to charging by weight (per 100 lbs.) Exact measurements of your crates are taken by your carrier for loading and unloading the trailer. Customarily, these carriers charge in such a manner as is advantageous to them to maximize the space inside the trailer. This process may require additional RPM labor to load/unload.

SMALL PACKAGE SERVICE - Referred to as packages, cartons or envelopes.

- Any **single shipment** that arrives at the warehouse or show site weighing less than 50 lbs. In this category are shipments received from UPS, FedEx, DHL, AirBorne Express, etc.

*Overtime:

- is Monday-Friday prior to 8:00 a.m. and after 5:00 p.m. Also, all day Saturday, Sunday and observed union holidays.

In addition:

- Advance shipments are subject to overtime if moved into show site during overtime hours due to scheduling conflicts beyond RPM's control.
- Shipments during "move-in" or "move-out" are subject to overtime charges if handled during overtime hours due to scheduling conflicts beyond RPM's control.

Money Saving Tips

Helpful Hint for Small Shipments!

To reduce material handling costs, ship all materials in one shipment, not several shipments.
See example of savings below.

Before the show...

THE WRONG WAY



— Shipped as three separate shipments —

RECEIVED:

54 lbs. charged @ 200 lbs. min x \$88.00/cwt.\$176.00
59 lbs. charged @ 200 lbs. min x \$88.00/cwt.\$176.00
72 lbs. charged @ 200 lbs. min x \$88.00/cwt.\$176.00

Total 185 lbs.

Total Cost:..... \$528.00

THE MONEY SAVING WAY



— Shipped everything together as a single shipment* —

RECEIVED:

3 pieces totaling 185 lbs. @ 200 lbs. min x \$88.00/cwt. \$176.00

TOTAL SAVINGS... \$352.00!

- The Material Handling charge from RPM for handling your freight should not be confused with the cost from your carrier to transport your freight to and from the show.

After the show...

- 1) Obtain a Bill of Lading from the RPM Service Desk.
- 2) Once your freight is packed and ready to ship, complete and return the Bill of Lading form to the Service Desk.
- 3) If not using ABF Freight, you must make and/or confirm arrangements for pick-up with your choice of carriers.
- 4) Be sure your chosen carrier is declared on the Bill of Lading.
- 5) Make sure all crates, packages, etc. are clearly addressed (remove all old address labels).

*Failure to follow these steps could result in freight being re-routed through ABF Freight and assessed additional shipping charges.



Material Handling Rate Schedule

RPMXPO has been designated as the official drayage contractor with responsibility for the unloading, delivery, reloading and processing of all exhibitors' freight shipments.

MATERIAL HANDLING RATES

200 lb. Minimum Charge

The following services, whether used complete or in part, are offered as a package. Rates include: Unloading crated freight (the warehouse cannot receive uncrated shipments); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site.

	Crated Materials	Uncrated and/or Loose Shipments	Special Handling
	STANDARD RATES	STANDARD RATES	STANDARD RATES
WAREHOUSE ADVANCE RECEIVING	ST Rate: \$ 98.43 / cwt. Receive crated materials only at our warehouse 30 days prior to show.	Shipments of loose or uncrated materials will <u>not</u> be received at the warehouse. They must be shipped directly to the show site.	25% Surcharge See Special Handling Information below.
DIRECT SHIPMENT TO SHOW SITE	ST Rate: \$ 92.40 / cwt. Receive shipments at show site on move-in dates only.	\$ 138.60 / cwt. Receive shipments at show site on move-in dates only.	25% Surcharge See Special Handling Information below.

RATES FOR SHIPMENTS OR EQUIPMENT REQUIRING SPECIAL HANDLING (INCLUDING NON-SKIDDED, UNCRATED AND/OR LOOSE SHIPMENTS) RECEIVED AT THE EXHIBIT SITE will be subject to a 25% surcharge in addition to the above show site rates. This applies to all "van-line" shipments and trucks, due to the height of the truck bed, cannot be unloaded at the docks. If crated materials are combined with uncrated and loose materials in the same shipment, the whole shipment will be charged at the UNCRATED AND LOOSE MATERIAL RATE, PLUS SPECIAL HANDLING RATE IF APPLICABLE.

ALL SHIPMENTS MUST BE SENT PREPAID and all shipments must have a bill-of-lading showing number of pieces, weight, and description of merchandise. Display freight should be on a separate bill-of-lading from machinery freight. Mixed shipments will be charged at the Display freight rate. Trucks without a bill-of-lading or documented weight will be directed to a public scale or estimated weights will prevail. Estimated weights will be binding on both parties.

- Rates are based on incoming weight only. All weights are rounded off to the next 100 lbs. (cwt). Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.
- Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.
- Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. RPMXPO assumes no responsibility for removal of containers with old or empty labels or for valuables stored inside containers while containers are in storage.
- Outbound shipping labels & bills-of-lading will be available at the Service Desk. Exhibitor or his representative must pack & label their exhibit material and turn in a bill-of-lading for each shipment at the Service Desk before leaving the Show. RPMXPO will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick-up by the removal date of the Show, RPMXPO reserves the right to re-route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by RPMXPO.



Joseph P. Cribbins

November 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium
Synchronizing Across the Army Aviation Enterprise

Material Handling Order Form

Deadline: 10/08/21

To avoid an off target surcharge, shipments consigned to the warehouse must arrive by **10/29/21**

Shipments received after **10/29/21** are subject to a 25% surcharge, unless shipping via ABF Freight.

Shipments consigned to the warehouse will not be accepted if delivered after **11/05/21**

Shipments consigned to show site will not be accepted if delivered before **11/12/21**

Shipments consigned to WAREHOUSE:

Annual Aviation Product Sustainment Symposium
ABF Service Center
c/o RPMXPO
810 19th Ave SE
Decatur, AL 35601
Phone: (256) 355-8920
[Exhibiting Name & Booth Number]

Shipments consigned to SHOW SITE:

Annual Aviation Product Sustainment Symposium
Von Braun Center
c/o RPMXPO
700 Monroe Street; East Hall
Huntsville, AL 35801
[Exhibiting Name & Booth Number]

- The Show Name, Your Company Name and Booth Number MUST be referenced on all shipments.

AUTHORIZATION TO PROVIDE MATERIAL HANDLING

We hereby authorize RPMXPO to handle our shipment(s) in accordance with the information above and on the following page, and have read this order and agree to the terms and provisions hereof, including the following page, and acknowledge receipt of a copy. We agree that RPMXPO will provide its services as our agent, and not as bailee or shipper, and if any employee of RPMXPO shall sign a delivery receipt, bill-of-lading, or other documents, we agree that they will do so as our agent, and we accept the responsibility therefor.

We agree, in the event of a dispute with RPMXPO relative to any loss or damage to any of our materials or equipment that we will not withhold payment of any amount due to them for drayage or any other services provided by RPMXPO as an offset against the amount of the alleged loss or damage. Instead, we agree to pay RPMXPO for the full amount of the invoice for all such charges, and we further agree that any claim we may have against RPMXPO shall be pursued independently by us as a completely separate transaction to be resolved on its own merits.

Please Complete	Piece Count	Estimated Weight	ST Rate Per CWT (100 lbs.)	ST Charges	Estimated Amount
Warehouse Advance Receiving - Crated			\$ 98.43	\$	\$
Warehouse Advance Receiving - Special Handling			25% Surcharge	\$	\$
Direct Shipment to Show Site - Crated			\$ 92.40	\$	\$
Direct Shipment to Show Site - Uncrated			\$ 138.60	\$	\$
Direct Shipment to Show Site - Special Handling			25% Surcharge	\$	\$
Small package shipments under 50 lbs.			\$ 46.88 each carton \$ 93.71 min. per shipment	\$	\$

NOTE: 200 LB MINIMUM PER SHIPMENT

TOTAL AMOUNT → \$

Description: _____

Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date:



Joseph P. Cribbins

□□□□ □□r 15-17, 2021

Von Braun Center in Huntsville, AL

Training, Equipping & Sustainment Symposium

Synchronizing Across the Army Aviation Enterprise

Reverse Side of Material Handling Order Form

Please read carefully! You are entering a contract which may limit your possible recoveries in case of loss or damage.

The terms and conditions set forth below, become a part of the contractual agreement between RPMXPO/ABF Freight, and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed by agreeing to the rules and regulations of exhibiting at the event. This Bill of Lading and/or Delivery Receipt will act as a binding document for any potential claims. By signing this RPM Bill of Lading, Exhibitor/Exhibitor's Agent guarantees payment for shipping services provided by RPM and/or RPM's Agent — no exceptions.

1. **DEFINITIONS.** The name RPM shall be construed within the meaning of this contract as ABF Freight and their employees, officer, agents, and assigns including any subcontractors that RPM may appoint. The term EXHIBITOR refers to any party who contracts for services with RPM.

2. **RPM RESPONSIBILITIES.** RPM shall be responsible only for those services which it directly provides, and hereby agrees to execute its contractual duties in good faith. RPM assumes no responsibilities for any persons, parties, or other contracting firms not under RPM direct supervision and control. RPM shall not be responsible for loss, delay, or damage due to strikes, lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failures, acts of terrorism or war, or any other causes beyond RPM reasonable control, or for ordinary wear and tear in the handling of materials.

3. **INSURANCE.** It is understood that RPM is not an insurer. Insurance on exhibit materials, if any, shall be obtained by EXHIBITOR in amounts and for perils determined by EXHIBITOR. EXHIBITOR agrees to provide RPM with a release of subrogation to the extent that any insurance settlement is received.

4. **CLAIMS(S) FOR LOSS.** EXHIBITOR agrees that any and all claims for loss or damage shall be submitted to RPM prior to the conclusion of the show when alleged loss or damage occurred prior to that time, and in all cases within 30 days of the conclusion of the show. For claim reporting purposes the "conclusion" of the show shall be construed as the end of the day on which EXHIBITOR must vacate the show site. All claims reported after the (30) day period will be rejected. In no event shall a suit or action be brought against RPM more than one year after the date that loss or damage occurred.

5. **INDEMNIFICATION.** Exhibitor agrees to indemnify, forever hold harmless and defend RPM and their employees, officers, and agents from and against any and all claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses on account of personal injury or death, damage to or loss of property or profits arising out of, or contributed to, by any of the following:

- EXHIBITOR'S negligent supervision of any labor secured through RPM or the negligent supervision of such labor by any of EXHIBITOR'S employees, agents, representatives, invitees, and/or any EXHIBITOR appointed contractor (EAC).
- EXHIBITOR'S negligence, willful misconduct, or deliberate act, or such actions of Exhibitor's employees, agents, invitees, representatives, or EACs at the show or exposition to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of RPM equipment.
- EXHIBITOR'S violation of Federal, State, or Local ordinances.
- EXHIBITOR'S violation of Show Regulations and/or Rules as published by Facility and/or Show Management.

6. **PACKAGING AND CRATES.** RPM shall not be responsible for surface damage to loose or uncrated materials, pad-wrapped materials, or shrink-wrapped materials RPM shall not be responsible for concealed damage, damage to carpets in bags or poly, or damage to materials improperly packed. RPM shall not be responsible for crates and packaging which are unsuitable for handling, partially assembled, or having prior damage.

7. **EMPTY CONTAINERS.** Affixing "empty storage" labels to containers is the sole responsibility of EXHIBITOR or his representative. All previous labels should be removed. RPM assumes no responsibility for removal or misdelivery of containers with old labels or incorrect information on labels, or for loss or damage to materials stored in containers labeled "empty."

RPM'S LIABILITY LIMITS. If found liable for any loss or damage, RPM's sole and maximum liability for loss of or damage to EXHIBITOR'S materials will be limited to the repair or replacement with like kind and quantity, subject to a dollar amount not to exceed \$.50 per lb. per shipment based on the weight of the article(s) lost or damaged, or a maximum liability of \$50.00 per shipment, whichever is less. RPM shall be liable ONLY for loss of or damage to articles actually physically handled or for articles for which RPM specifically acknowledges receipt in writing. RPM shall in no event be liable for collateral, exemplary, indirect costs or damages, or loss of sales resulting from or related to a claim for loss or damage of material. In no event will RPM be held liable for any concealed damage-no exceptions.

8. **PAYMENT FOR SERVICES MAY NOT BE WITHHELD.** In the event of any dispute between EXHIBITOR and RPM relative to any loss or damage claim, the EXHIBITOR shall not be entitled to and shall not withhold payment to RPM as an offset against the amount of the alleged loss or damage. Any claim against RPM shall be considered a separate transaction and shall be resolved on its own merit.

9. **INBOUND SHIPMENTS.** Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of the EXHIBITOR or his representative. During such time the materials will be left unattended. RPM is not, and cannot be, responsible for loss, damage, theft, or disappearances of EXHIBITOR'S material after same have been delivered to the EXHIBITOR'S booth at show site.

10. **OUTBOUND SHIPMENTS.** Consistent with trade show industry practices, there may be a lapse of time between the completion of packing and the actual pick up of EXHIBITOR'S materials from the booth for loading onto a carrier. During such time the materials will be left unattended. RPM shall not be responsible for loss, damage, theft of, or disappearance of EXHIBITOR'S material before same have been picked up for loading after the show. All materials will be checked at the booth at the time of loading using document(s) submitted to RPM by EXHIBITOR. Notations of exceptions to conditions of materials, or piece counts will be made on the form submitted by EXHIBITOR. RPM assumes no responsibility for loss, damage, theft, or disappearance of EXHIBITOR'S materials after same have been delivered to EXHIBITOR'S appointed carrier, or agent for transportation after the show. RPM loads materials onto the carrier's truck under the supervision of the carrier driver who checks and signs for the materials. RPM assumes no liability for any materials after carrier assumes custody of materials. If EXHIBITOR'S designated carrier fails to show by the move out deadline after a show, RPM shall have the authority to route EXHIBITOR'S shipment via an alternate carrier, or return shipment to a local warehouse for disposition at EXHIBITOR'S expense.

ADVANCE WAREHOUSE

EXHIBIT MATERIAL

Rush to:



JOSEPH P. CRIBBINS

Von Braun Center
Huntsville, Alabama
November 15-17, 2021

ABF Service Center
c/o RPMXPO
810 19th Ave SE
Decatur, AL 35601

Exhibitor

Booth #

On target shipments, without surcharge, must arrive by:
October 29, 2021

Off target shipments, with surcharge, must arrive no later than:
November 5, 2021



ADVANCE WAREHOUSE

EXHIBIT MATERIAL

Rush to:



JOSEPH P. CRIBBINS

Von Braun Center
Huntsville, Alabama
November 15-17, 2021

ABF Service Center
c/o RPMXPO
810 19th Ave SE
Decatur, AL 35601

Exhibitor

Booth #

On target shipments, without surcharge, must arrive by:
October 29, 2021

Off target shipments, with surcharge, must arrive no later than:
November 5, 2021



- These shipping labels are provided for your convenience to assist in preparing shipments direct to the advance warehouse.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the advance warehouse.
- Please make additional copies of these labels as needed.
- Important note: Warehouse is not temperature controlled.
- Hazardous materials will not be accepted at warehouse.

IMPORTANT: These labels are for Advance Warehouse Shipments ONLY.

DIRECT TO SHOW SITE

EXHIBIT MATERIAL

Rush to:



JOSEPH P. CRIBBINS

Von Braun Center
Huntsville, Alabama
November 15-17, 2021

Von Braun Center

c/o RPMXPO

**700 Monroe Street; South Hall
Huntsville, AL 35801**

Exhibitor

Booth #

***Exhibitor move-in begins:
November 13, 2021***



DIRECT TO SHOW SITE

EXHIBIT MATERIAL

Rush to:



JOSEPH P. CRIBBINS

Von Braun Center
Huntsville, Alabama
November 15-17, 2021

Von Braun Center

c/o RPMXPO

**700 Monroe Street; South Hall
Huntsville, AL 35801**

Exhibitor

Booth #

***Exhibitor move-in begins:
November 13, 2021***



- These shipping labels are provided for your convenience to assist in preparing shipments direct to show site.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the show site.
- Please make additional copies of these labels as needed.
- Important note: Hazardous materials will not be accepted at show site.



Accessible Storage Order Form

Deadline: 10/08/21

ACCESSIBLE STORAGE

RPMXPO will go to all reasonable lengths to secure your product; however, we are not responsible for the contents of open boxes put into storage. All storage will be delivered to your booth first. Once the piece count has been verified, the product will be moved into storage.

THE CHARGES FOR ACCESSIBLE STORAGE ARE AS FOLLOWS:

- STORAGE CHARGE — \$75.00 per 16 square feet per day (size of a 4' x 4' pallet)
- LABOR CHARGE — 1/2 hour minimum labor charge per move, based on the rates set forth in this manual on the "Display Labor Order Form" (\$91.15 per hour ST, \$136.73 per hour OT)

Please complete all sections below:

1. We will require _____ square feet of space in Accessible Storage for:

- a. # of boxes _____ c. # of cartons _____ e. # of skids _____
b. # of cases _____ d. # of crates _____

2. Description of product we are storing: _____

3. We will need access to this product:

_____ times a day at _____ a.m. and/or _____ times a day at _____ p.m.

STORAGE CHARGE (\$ 75.00 per 16 sq ft increment)	X	Qty of Sq. Ft. Required (16 sq ft increments)	X	Total # of Days You Will Need Access	=	Storage Charge — Est. Amount Due
\$ 75.00	X		X		=	\$
LABOR CHARGE — ST (1/2 hr. min. labor charge — \$ 91.15 hr ST — per move.)	X	# of Times per Day You Will Need Access	X	Total # of Days You Will Need Access	=	ST Labor Charge — Est. Amount Due
\$ 91.15 hr ST (min. 1/2 hr)	X		X		=	\$
LABOR CHARGE — OT (1/2 hr. min. labor charge — \$ 136.73/hr OT — per move.)	X	# of Times per Day You Will Need Access	X	# of Days Required	=	OT Labor Charge — Est. Amount Due
\$ 136.73/hr OT (min. 1/2 hr)	X		X		=	\$

TOTAL AMOUNT → \$

Company Name:

Booth #:

Ordered By:

Phone #:

Signature:

Date:

Your official air freight and ground freight carrier ABF FreightSM

Let ABF Freight make your next trade show the easiest you have attended!

ABF Freight has over 90 years of experience in the freight industry and has a dedicated Trade Show Division with service throughout North America.

Choose guaranteed, expedited shipping solutions – air or ground – with special discounted rates for your inbound and outbound shipments.

For personalized quotes, please call our Trade Show Division

800.654.7019
Our Services Include:

Priority handling of your inbound and outbound shipments.

Guaranteed expedited air and ground services.

LTL ground transportation

International transportation



Trust your important trade show shipment to the leader in exhibition transportation services



REQUEST FOR INFORMATION

ABF FREIGHTSM • TRADE SHOW SERVICES

Show Name _____ Booth Number _____

Show Dates _____

Contractor _____

Name _____ Title _____

Company _____

Street Address _____

P.O. Box _____ City _____ State _____

Zip (P.O. Box) _____ Zip (Street Address) _____

Phone _____ Fax _____ Email _____

Estimated Exhibit Weight _____ Number of Shows Per Year _____

Normal Number of Exhibit Pieces _____ Crates _____ Cartons _____ Cases _____ Carpet _____

Would you like an ABF Freight Trade Show coordinator to call you with a quote or information? ☐ Yes ☐ No

If you are faxing this form, please print a copy, complete the requested information, and then fax to **479.785.8701**.

If you are completing electronically, you can either print and fax your request or click on the submit button to send your request to one of our Trade Show specialists.

ABF Freight • Trade Show Services • P.O. Box 10048 • Fort Smith, AR 72917-0048



800-654-7019

tradeshow@freight.abf.com | abf.com

3801 Old Greenwood Road • Fort Smith • AR • 72903





SAFETY FIRST



SAFETY IS VERY IMPORTANT FOR EVERYONE WORKING IN THE EXHIBIT HALL — ESPECIALLY YOU!

RPMXPO is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of an RPMXPO supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees and other exhibitors. Enjoy the show and do it safely!

THANK YOU FOR YOUR COOPERATION!

EXHIBITOR LOSS PREVENTION GUIDELINES AT SHOWSITE

- Children under the age of 14 will not be permitted on the show floor during the set-up and dismantling of the show. There will be no exceptions.
 - Smoking is prohibited except in designated areas. Please be sure all cigarettes are fully extinguished.
 - Standing on chairs, tables and other furniture is PROHIBITED. The furniture is not designed to support your standing weight.
 - Forklifts and carts are to be used by authorized personnel only. Please do not operate this equipment. Ask for help.
 - Be aware of the forklifts moving throughout the aisles and docks. Please steer clear of them, especially when they are carrying a crate or load.
 - Never run in the exhibit hall. Please walk. Watch your step in the aisles and around the loading docks.
 - Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Secure or remove any cords where you or others are going to be walking.
 - Report any fires immediately or pull the nearest fire alarm. Please keep fire exits clear.
 - If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
 - Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely. Please keep in mind the safety of your employees and those attending the show.

Von Braun Center
700 Monroe Street
Huntsville, AL 35801
Attn: Decorating Department
(256) 551-2358 FAX (256) 551-2221
decorating@vonbrauncenter.com

Joseph P. Cribbins Training, Acquisition & Sustainment Symposium

Booth Name: _____

Booth Number: _____

CREDIT CARD AUTHORIZATION FORM

(Required for all services including drayage)

Dear Exhibitor:

If you wish to charge the amount of your advance order to your credit card account, please complete the information requested below and return this form with your order.

☐ AMERICAN EXPRESS

☐ VISA

☐ MASTER CARD

☐ DISCOVER

Please Print

ACCOUNT NUMBER:	
EXPIRATION DATE:	CID #:
CARD HOLDER NAME:	
CREDIT CARD BILLING ADDRESS:	
EXHIBITOR:	
TELEPHONE NUMBER:	BOOTH NO:
SIGNATURE:	

If you would like confirmation of your order, please provide an email address:

Von Braun Center
700 Monroe Street
Huntsville, AL 35801
Attn: Decorating Department
(256) 551-2358 FAX (256) 551-2221
decorating@vonbrauncenter.com

Joseph P. Cribbins Training, Acquisition & Sustainment Symposium

Booth Name: _____

Booth Number: _____

UTILITY SERVICE ORDER FORM

ELECTRICAL

The rates listed below are for one (1) quadbox only. Rates are applicable for both single phase and three-phase power. The charge for service includes electrical current, installation in the most convenient location unless designated below and removal at the close of the show. **Special service or wiring of or into equipment will be charged at prevailing rates for labor and materials.** VBC will not be responsible for power failures or voltage fluctuations. **WE CANNOT GUARANTEE SERVICE PRIOR TO SHOW OPENING ON LATE REQUESTS.**

Booths sharing power is not allowed. Power must be purchased through service desk to utilize.

	Advance Price	Floor Price	Quantity Ordered	Amount
--	---------------	-------------	------------------	--------

110 Voltage

20 amp or 0-2400 watts	\$100.00	\$125.00	X	
30 amp or up to 3600 watts	125.00	155.00	X	

208 Voltage

0-30 amps	\$130.00	\$160.00	X	
31-60 amps	165.00	190.00	X	
61-100 amps *	210.00	260.00	X	
100 - 200 amps *	260.00	290.00	X	
Over 200 amps *	N/A	N/A	X	

Circle one: single / three phase

480 Voltage

0-30 amps	\$160.00	\$190.00	X	
31-60 amps	210.00	250.00	X	
61-100 amps *	290.00	405.00	X	
100 - 200 amps *	370.00	N/A	X	
Over 200 amps *	N/A	N/A		

Circle one: single / three phase

By special arrangement prior to move-in, call 256 551-2358.

PAYMENT POLICY

*To receive discount prices, orders must be accompanied by credit card authorization form or check made payable to the Von Braun Center and received no less than **7 days** prior to the event move in day. When requirements are not received at least 5days in advance with payment, charges are due at floor order prices. Payment for all services and materials is due before services will be performed or materials supplies. Visa/Mastercard & American Express services are available for exhibitor convenience.*

Von Braun Center
700 Monroe Street
Huntsville, AL 35801
Attn: Decorating Department
(256) 551-2358 FAX (256) 551-2221
decorating@vonbrauncenter.com

Joseph P. Cribbins Training, Acquisition & Sustainment Symposium

Booth Name: _____

Booth Number: _____

EXHIBITOR TELEPHONE SERVICE

The VBC provides all telephone service. No other organizations are authorized to provide phone services in the VBC without approval by VBC Decorating Department (256) 551-2358. All phone lines have voice & data capability and will accommodate analog modems with up to 9600-baud rate.

Item	Quantity	Advance Cost	Floor Cost	Total
Telephone Line- Local Calls	X	\$150.00 each	\$175.00 each	
Telephone Line- Long Distance	X	\$185.00 each	\$205.00 each	
Telephone Instruments	X	\$40.00 each	\$45.00 each	
TOTAL:				

CABLE

Item	Quantity	Advance Cost	Floor Cost	Total
Cable Line dropped to booth	X	\$130.00	\$180.00	
Satellite Dish Hook Up	X	\$200.00	Must be pre-order	
TOTAL:				

*** If you want to have Satellite Dish Hook up, you must call the decorating department before ordering. * **you will not be able to order Satellite Dish Hook Up on the show floor****

HIGH SPEED INTERNET ACCESS

WiFi is available in South, East, and North Hall. You do not have to pre-order WiFi, it is available when you connect to VBC-WIFI. Please mail [decorating@vonbrauncenter](mailto:decorating@vonbrauncenter.com) if you have questions.

Description		Quantity	Total
RJ45 Drop From Router	\$450.00	X	
Additional IP Address From RJ45 Drop	\$130.00	X	
Hub/Switch Rental	\$100.00	X	
WiFi Available	\$25.00 per day/ per device	n/a	Preorder not required

Please contact us regarding internet if the following questions apply:

1. Do you need an Internet Drop or Hard Line?
2. Do you plan to use a wireless router or wireless access point?
3. What is the LAN IP Address Range on the device?

***The device will not be allowed on the network until this has been identified and the Von Braun Center has approved the device.**

Von Braun Center
700 Monroe Street
Huntsville, AL 35801
Attn: Decorating Department
(256) 551-2358 FAX (256) 551-2221
decorating@vonbrauncenter.com

Joseph P. Cribbins Training, Acquisition & Sustainment Symposium

Booth Name: _____

Booth Number: _____

BANNER & SIGN SERVICE

NAME OF EVENT:	BOOTH NUMBER (S):
YOUR COMPANY:	
ADDRESS:	
TELEPHONE: ()	REPRESENTATIVE:
SIGNATURE:	DATE:

The Von Braun Center (VBC) provides all banner and sign hanging services. No other organizations are authorized to provide these services in the VBC without approval by VBC Decorating Department

Item	Quantity	Advance Cost	Floor Cost	Total
Hang Sign/Banner		\$125.00 each	\$225.00 each	
TOTAL:				

Important Information on Banner and Sign Service:

Advance Cost: All forms must be returned and received no later than five (5) days prior to the show move-in date. **BANNER/SIGNS LISTED ON THE FORM ARE DUE NO LATER THAN 12PM NOON THE DAY BEFORE MOVE IN BEGINS.** If the banner/sign deadline is unable to be met, the following information should be provided to the Exhibitor Service Coordinator prior to 12pm (noon) the day before move-in: **dimensions**, approximate **weight** and anticipated **arrival time**.

The Von Braun Center does not guarantee that all banners will be in place prior to your scheduled move in time *however* providing all supplies and information prior to the event allows for staffing appropriately.

FLOOR COST: All orders received less than five (5) days prior to show or during show move-in will be charged at Floor Order Price and handled as quickly as possible on a first come basis.

If your banner or sign has less than three (3) points and weighs less than 40lbs the charges are listed above. If your banner/sign has (3) points or more, or if it weighs over 40lbs you must coordinate with the Exhibitor Service Coordinator no later than seven (7) days prior to the show move-in date to discuss weight, times, placement and pricing.

The Von Braun Center will provide air craft cable to hang your sign but you must provide conduit rods to support the top and bottom.

Please fill in the information and return to:

Von Braun Center
Attn: Decorating Department
700 Monroe Street
Huntsville, AL 35801



Joseph P. Cribbins

Training, Equipping and Sustainment Symposium

Synchronizing Across the Army Aviation Enterprise

November 15-17, 2021 - Von Braun Center, Huntsville, AL **#21CRIBBINS**

Official Audiovisual Provider

- > Price List
- > Other Services



exhibits@encoreglobal.com

800.966.4498

©2021 Encore Global LP or its subsidiaries. Proprietary and Confidential Information.

83

83

Exhibitor AV Price list★

Monitors / Video	Standard Price
40"-43" Monitor & Floor Stand Combo	600
55" Monitor & Floor Stand Combo	800
Laptop	250
MacBook Pro	500
23"/24" Monitor	200
32" Monitor	370
40"-43" Monitor	550
48" Monitor	650
55" Monitor	750
65" Monitor	850
70" Monitor	1000
27" All-In-One Touchscreen	425
32"-103" Multi-Touch Monitors	Please Call or Email for Pricing

Audio	Standard Price
Wired Microphone	75
Wireless Microphone	250
Headset Microphone (Countryman)	350
Personal Speaker	125
1 Speaker Sound System	250
2 Speaker Sound System	450

Other Solutions	Standard Price
Encore Media Player	100
Keyboard and Mouse - Wireless	50
iPad	200
HP Laser Printer Black and white	200
4G Internet Kit & WiFi Hotspot	1500

Online Products

23"-90" Monitors (wall mount and floor stand installation available), Apple Computers, iPad Stands, Tablets, Uplighting, Blu-ray / DVD Players, Slide Presenters, Audio Mixers

3 Options for Ordering:



Shop the [Encore Store](#) and check out securely online.



Submit [this form](#) and we'll reach out to confirm your order.



Call and speak with one of our helpful experts!

Exhibit Services

800.966.4498

exhibits@encoreglobal.com

★ Labor Disclaimer:

Listed products do not include labor. Individual orders will be charged a labor, delivery and service fee based on the selected equipment and type of installation.

We make it easy



Easy ordering options



Confirmation email is sent with your order details



Encore delivers, installs and tests equipment. (you don't need to be present)



Need assistance? Visit us at the service desk or call your on-site contact directly.



After the show, Encore picks up your rental equipment. (you don't need to stick around)

Our equipment

- We regularly maintain and service all equipment.
- We'll have inventory on-site in case anything needs to be replaced or upgraded.
- We ship and transport equipment; saving you time and money.
- You pay one rental fee for the entire show. No daily rates and no surprise bills after the event.
- Complementary cables, dongles, and batteries are included.



What else can we do?

Hover over each:

Attn:

EACs & booth builders

Include AV in your booth design for
an interactive, experiential exhibit!

exhibits@encoreglobal.com

800.966.4498

Content Development

contact us

